



Pine Technical &  
Community College

NURSING

## Practical Nursing Application Information: Fall 2019 Start

*WELCOME* to the Pine Technical and Community College (PTCC) Nursing Programs! We are excited that you have chosen to apply to our program. This packet contains information that will be helpful to you as you navigate through the application process. *Please read and follow all directions carefully.*

Please use the following checklist to aid in the application process.

- Attend one of the following mandatory Nursing Application Information Sessions.

<b>Monday, February 4<sup>th</sup>,</b>	<b>10:00 am-11:30 am</b>
<b>Wednesday, February 6<sup>th</sup></b>	<b>4:00 pm-5:30 pm</b>
<b>Monday, February 11<sup>th</sup></b>	<b>9:00 am-10:30 am</b>
<b>Wednesday, February 13<sup>th</sup></b>	<b>2:00 pm-3:30 pm</b>
<b>Thursday, February 21<sup>st</sup></b>	<b>9:00 pm-10:30 pm</b>

- Request previous coursework to be transferred, if applicable; contact PTCC Student Services.
- Mail completed application with all required attachments.  
Applications will only be accepted via mail by due date listed below.  
Please mail your completed application **with all attachments** to:

Pine Technical and Community College  
Nursing Department  
900 4<sup>th</sup> Street SE  
Pine City, MN 55063

### Application Timeline

<b>March 6<sup>th</sup>, 2019</b>	Applications accepted by mail only and must be <b>postmarked no later than March 6<sup>th</sup>, 2019</b>
<b>March 15<sup>th</sup>, by 4:00pm</b>	Application status will be emailed.
<b>May 30<sup>th</sup>, by 4:00pm</b>	Final application status letters emailed.

It is recommended that nursing students meet with a nursing advisor at least once a semester as they complete program requirements.

### Pre-requisite Requirements

All pre-nursing requirements must be completed before you can be accepted into the program. Students should apply to the program during the semester that they anticipate completion of pre-requisite requirements. Students must have a minimum grade point average (GPA) of 2.8 or higher in Pre-Nursing courses. All pre-requisite courses must be completed with a grade of "C" (80%) or better.

**Prerequisite Coursework that must be completed/in progress prior to application \*\*\***

- BIOL 1240 Health and Disease in the Human Body (or approved substitutes)
- ENGL 1276 College Composition
- HPPC 1000 Medical Dosages
- HPPC 1002 Medical Terminology
- HPPC 1004 Pharmacology

**Pre-requisite GPA**

Pre-requisite GPA is determined using your grades in the pre-requisite requirement courses only. See previous list of those courses. Students must have a pre-requisite GPA of 2.8 or higher to qualify for admission to the program.

**Priority Point System**

Information regarding the rubric system used to rank students will be provided during the Nursing Application Information Sessions.

The Nursing Department does not guarantee seats to all students who are qualified. Students will be admitted until the seat allotment has been filled. Those not admitted will be placed on a waiting list until the start of the semester.

**Program Entrance Exam**

All qualified applicants are required to take a program entrance exam and meet minimum benchmarks. The ATI TEAS will be offered monthly beginning in March 2019. ATI TEAS scores between 2/1/18- 5/18/19 are admissible for the current application. More detailed information will be reviewed at the mandatory information sessions.

**Questions**

- Information or concerns regarding transfers, DARS, financial aid or registrations for non-nursing courses, contact Student Affairs at 320-629-5100.
- Additional questions regarding the nursing program application process, email Tabitha Sundet, at [Tabitha.Sundet@pine.edu](mailto:Tabitha.Sundet@pine.edu) or call 320-629-4563.

**Practical Nursing Application: Fall 2019 Start**

***\*Please print legibly.***

Last Name:	First Name:	Middle Name:
Student Tech ID:	Address:	
City:	State:	Zip:
Day Phone:		Evening Phone:
PTCC E-mail address:		
Personal E-mail address:		

### **Application Attachments**

All applicants must include the following attachments. **Failure to include all documents will result in the denial of application.**

Current copy of your PTCC College Student Academic Records (transcript)

Copy of other attended college Student Academic Records (transcript)

**Note:** Unofficial transcripts are acceptable. Due to the timing of application process, some of your PTCC grades may not be posted when you turn in your application. Both of these documents can be printed off student e-services.

Current copy of your PTCC Interactive Degree Audit Report (DARS) for **Practical Nursing**

Current (shows "in good standing") Minnesota or Wisconsin Nursing Assistant Registry Card/Letter

Certificate of Attendance from a mandatory Nursing Application Information Session for current application round.

9.18.2018