



Practical Nursing Application Information: Spring 2019 Start

WELCOME to the Pine Technical and Community College (PTCC) Nursing Programs! We are excited that you have chosen to apply to our program. This packet contains many pieces of information that will be helpful to you as you navigate through the application process. *Please read and follow all directions carefully.*

Please use the following checklist to aid in the application process.

- Attend one of the following mandatory Nursing Application Information Sessions.

Monday, September 17th,	2:30 pm-4:00 pm	53/71
Tuesday, September 18th	10:30 am-12:00 pm	70/71
Thursday, September 20th	8:00 am-9:30 am	70/71
Wednesday, September 26th	12:00 pm-1:30 pm	70/71
Thursday, September 27th	1:30 pm-3:00 pm	70/71

- Request previous coursework to be transferred, if applicable; contact PTCC Student Services.

- Mail completed application with all required attachments.
Applications will only be accepted via mail by due date listed below.
Please mail your completed application **with all attachments** to:

Pine Technical and Community College
Nursing Department
900 4th Street SE
Pine City, MN 55063

Application Timeline

Friday, October 12th	Applications accepted by mail only and must be postmarked no later than October 12th, 2018
Friday, October 19th, by 4:00 pm	Application status will be emailed.
Tuesday, November 20th by 4:00 pm	Final application status letters emailed.

Pre-requisite Requirements

Updated 8-2018

All pre-nursing requirements must be completed before you can be accepted into the program. Students should apply to the program during the semester that they anticipate completion of pre-requisite requirements. Students must have a minimum grade point average (GPA) of 2.8 or higher in Pre-Nursing courses. All pre-requisite courses must be completed with a grade of “C” (80%) or better.

Prerequisite Coursework that must be completed/in progress prior to application ***

- BIOL 1240 Health and Disease in the Human Body (or approved substitutes)
- ENGL 1276 College Composition
- HPPC 1000 Medical Dosages
- HPPC 1002 Medical Terminology
- HPPC 1004 Pharmacology

Pre-requisite GPA

Pre-requisite GPA is determined using your grades in the pre-requisite requirement courses only. See previous list of those courses. Students must have a pre-requisite GPA of 2.8 or higher to qualify for admission to the program.

Priority Point System

Information regarding the rubric system used to rank students will be provided during the Nursing Application Information Sessions.

The Nursing Department does not guarantee seats to all students who are qualified. Students will be admitted until the seat allotment has been filled. Those not admitted will be placed on a waiting list until the start of the semester.

Program Entrance Exam

All qualified applicants are required to take a program entrance exam and meet minimum benchmarks. The ATI TEAS will be offered monthly beginning in November 1st, 2018. If you have taken the TEAS from November 1, 2017 – current, you may submit official score reports. More detailed information will be reviewed at the mandatory information sessions.

Questions

- Information or concerns regarding transfers, DARS, financial aid or registrations for non-nursing courses, contact Student Affairs at 320-629-5100.
- Additional questions regarding the nursing program application process, email Tabitha Sundet, at Tabitha.Sundet@pine.edu or call 320-629-4563.

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****Please print legibly.***

Last Name:	First Name:	Middle Name:
Student Tech ID:	Address:	
City:	State:	Zip:
Day Phone:		Evening Phone:
PTCC E-mail address:		
Personal E-mail address:		

Application Attachments

All applicants must include the following attachments. **Failure to include all documents will result in the denial of application.**

- Current copy of your PTCC College Student Academic Records (transcript)
- Copy of other attended college Student Academic Records (transcript)

Note: Unofficial transcripts are acceptable. Due to the timing of application process, some of your PTCC grades may not be posted when you turn in your application. Both of these documents can be printed off student e-services.

- Current copy of your PTCC Interactive Degree Audit Report (DARS) for **Practical Nursing**
- Current (shows “in good standing”) Minnesota or Wisconsin Nursing Assistant Registry Card/Letter
- Certificate of Attendance from a mandatory Nursing Application Information Session for current application round