



Process for Requesting a Remote ACCUPLACER Voucher

Students who are not able to take the ACCUPLACER assessment on the scheduled day(s) at their high school have the option to take the assessment at Pine Technical and Community College (PTCC) or another Minnesota State Institution of their choice. Students who elect to take the ACCUPLACER assessment at an institution other than Pine Technical and Community College need to follow the process outlined below.

1. Talk to your high school counselor to determine if you are eligible to re-test.
2. Fill out “Remote ACCUPLACER Voucher Request” form found at <http://www.pine.edu/future-students/college-credit-in-high-school/concurrent/students> under “Student Resources” at the bottom of the page.
3. Please allow 3 business days for vouchers to be created. **Student should not plan on filling out a voucher request on the day they plan to take the ACCUPLACER assessment.**
4. The ACCUPLACER voucher will be sent to the email provided in request form.
5. Follow instructions provided in ACCUPLACER voucher email to schedule your testing date.
6. Bring your ACCUPLACER voucher and valid state ID to the test site on the day of the test.
7. The student is responsible for sharing assessment results with their high school.

Please contact Kierstan Peck with questions regarding the process for requesting a remote ACCUPLACER voucher.

Kierstan Peck

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