



Pine Technical & Community College

Student Employment Position Description

Rate of Pay: \$10.50/hour

Location : Facilities/Maintenance Department

Supervisor: Denise Nelsen

Hours: Up to ten (10) hours per week

Eligibility: Must be Federal or State work study eligible

Duties and Responsibilities: Cleaning, mopping, dusting, sweeping, vacuuming of classrooms, offices, student lounge and hallways. Seasonal outdoor duties as per directed (sweeping/shoveling sidewalks and ramps, etc).

Required Skills / Job Qualifications: Ability to follow directions and work independently, reliable, ability to complete tasks in a timely manner.

Learning Objectives:

- Responsibility
- Be able to identify safety issues and take proper action steps.
- Being reliable
- Work ethics

If you are interested in this position, please email the following items to *Denise Nelsen*, at *denise.nelsen@pine.edu*, with "Student Employment" in the subject line.

- Hours you are available to work
- Contact information and best way to reach you
- Previous work experience

*Most positions are August—May, with the possibility to work over Summer break.

**Schedules and evaluations are overseen by each supervisor and may vary. Please see the Student Employment Handbook for more details.



800.521.7463/
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