



Pine Technical & Community College

Student Employment Position Description

Rate of Pay: \$12.00/hour

Location : Pine City Elementary School

Supervisor: Shawn Reynolds

Hours: Up to ten (10) hours per week

Eligibility: Must be Federal or State work study eligible

Duties and Responsibilities: Serve as a reading and math tutor for children at the Pine City Elementary School. Must be enrolled in the Early Childhood Development Program; must be dependable, responsible and enjoy working with children.

Required Skills / Job Qualifications: Must be enrolled in the Early Childhood Development Program; must be dependable, responsible and enjoy working with children.

Learning Objectives:

- Actively engage with elementary school students with the goal of improving literacy
- Learn classroom management skills

If you are interested in this position, please email the following items to Shawn Reynolds, at reynoldss@pine.edu, with “Student Employment” in the subject line.

- Hours you are available to work
- Contact information and best way to reach you
- Previous work experience

*Most positions are August—May, with the possibility to work over Summer break.

**Schedules and evaluations are overseen by each supervisor and may vary. Please see the Student Employment Handbook for more details.



800.521.7463/
320.629.5100



www.pine.edu



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