



Policy and Procedure

Policy Number: 106R2

Date: 3/8/2010

Revision Date: 10/28/2013, 10/19/2015, 10/31/2016

Division/Department: Administration

Author(s): R1; Alison Holland, Ken Ries
R2; Ken Ries
R3; Amy Kruse

Subject: Crisis Team Designation and Responsibilities

Authorities:

Purpose: The purpose of the Crisis Team is to provide maximum safety and minimal losses or damage to the students, clients, employees, and campus resources.

Policy: In the event of an emergency situation that affects the health and safety of students, clients, employees, and campus resources, the Crisis Team will act according to the institution's established policies and plans.

Procedure:

The Crisis Team will be composed of:

President
Vice President of Academic and Student Affairs
Dean of Customized Training/Continuing Education
Chief Financial Officer
Physical Plant Supervisor
Chief Human Resource Officer

Responsibilities:

The Crisis Team will carry out the following policies and plans:

103 Weather/Emergency Closing/Delays/Cancellations
109 Fire/Tornado Drill
110 Bomb Threat
119 Campus Lockdown
All Hazards Plan
Emergency Preparedness Plan

Dissemination: Normal





Reviewed by Campus Roundtable: 2/22/2010, 3/8/2010, 10/28/2013, 10/19/2015

Reviewed by Faculty Shared Governance: N/A

Reviewed by Cabinet: 3/1/2010 10/21/2013, 10/12/2015, 10/27/2016

Approved: 3/8/2010, 10/28/2013, 10/19/2015

Approved: _____
Joe Mulford, President **Date**

