Welcome to the Pine Technical and Community College (PTCC) Nursing Programs! PTCC offers a Practical Nursing Program, as well as an Associate Degree Nursing Program.

We are excited that you have chosen to apply to our Practical Nursing Program. This packet contains information that will be helpful to you, as you navigate through the application process. Please read and follow all directions carefully.

Use the following checklist to aid in the application process.

- At least ten (10) business days prior to the application due date (see below), apply to PTCC and submit transfer work (if applicable) to Student Affairs. Information concerning course transfer can be found at: [http://www.pine.edu/academics/transfer-information/](http://www.pine.edu/academics/transfer-information/)

- Mail or hand deliver your completed application with all required attachments to:

  Pine Technical and Community College
  Nursing Department
  Attn: Gina Zorotovich
  900 4th Street SE
  Pine City, MN 55063

**Application Timeline**

**March 27, 2020** Applications postmarked by this date will be considered priority (priority applicants receive additional points on rubric).

**April 10, 2020** Final applications must be postmarked by this date.

**April 27, 2020** Students are notified of acceptance to program via email. (See note below)

Note: Students who are enrolled in prerequisite courses at the time of application will be notified via email of confirmed acceptance after semester final grades are submitted. This is necessary to assure students still meet admission qualifications. Students will be notified, within approximately 10 business days after the grades are posted, whether or not their acceptance is confirmed.

*Late applications are considered, on a space available basis.*
Pre-requisite Requirements

All pre-nursing requirements must be completed before you can be fully accepted into the program. Students should apply to the program during the semester that they anticipate completion of pre-requisite requirements. All pre-requisite courses must be completed with a grade of “C” (80%) or better.

Pre-requisite Coursework that must be completed/in progress prior to application ***

- BIOL 1240 Health and Disease in the Human Body (or approved three substitute courses)
- ENGL 1276 College Composition
- HPPC 1000 Medical Dosages
- HPPC 1002 Medical Terminology
- HPPC 1004 Pharmacology

Pre-requisite GPA

Pre-requisite GPA is determined using your grades in the pre-requisite requirement courses only. See previous list of those courses. Students must have a pre-requisite GPA of 2.8 or higher to qualify for admission to the program.

Priority Point System

Information regarding the rubric system used to rank students will be provided during the Nursing Application Information Sessions and is also available online.

The Nursing Department does not guarantee seats to all students who are qualified. Students will be admitted until the seat allotment has been filled. Those not admitted will be placed on a waiting list until the start of the semester.

Program Entrance Exam (ATI TEAS)

All applicants are required to take a program entrance exam and meet minimum benchmarks. The ATI TEAS will be offered at PTCC on February 7 at 12 p.m., March 13 at 8:30 a.m., and April 17 at 12 p.m. ATI TEAS scores must be dated within the last calendar year for the current application. More detailed information will be reviewed at the information sessions and is available online. Students must register for the exam online at www.atitesting.com, or contact the Client Care Department at ATI at 1-800-667-7531.

Questions

- Information or concerns regarding transfers, DARS, financial aid or registrations for non-nursing courses, contact Student Affairs at 320-629-5100.

- Additional specific questions regarding the nursing program application process, email Gina Zorotovich, at Gina.Zorotovich@pine.edu or call 320-629-4538.
Full Time track Practical Nursing Application: Fall 2020 Start

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PTCC E-mail address:

**Application Attachments**

All applicants must include the following attachments. **Failure to include both documents will result in the denial of application.**

- Current copy of your PTCC Interactive Degree Audit Report (DARS) for **Practical Nursing** major
- Current (shows “in good standing”) Minnesota or Wisconsin Nursing Assistant Registry Card/Letter
- Please note: your ATI TEAS exam score must be received by 4/20/2020. If the exam was taken at PTCC, your test score will automatically be made available to PTCC staff 2 days after testing, with no further action required on your part; **if taken elsewhere** (not at PTCC) you must contact ATI to pay for an **official transcript** of your exam score to be sent from ATI to PTCC.