



Revised 3.30.18

Student Information

Name: _____ Star ID: _____
 Address: _____ Phone: _____
 City: _____ State: _____ Zip: _____ E-mail: _____
 Program major: _____

Complete This Section

Indicate the semester for which you are appealing for reinstatement:

Fall _____ Spring _____ Summer _____

Provide your response to the following in a separate, typed document. Attach any supporting documentation.

1. Explain why you did not meet the requirements for satisfactory academic progress (SAP).
2. What has changed in your life that will allow you to be successful at Pine Technical & Community College?
3. List your academic and personal goals—describe in detail your plans to accomplish your goals.
4. Provide a letter of recommendation from an individual in your support system (i.e. coworker, friend, family member, PTCC staff/faculty, etc.) who will encourage academic success.

***Failure to respond to all the questions above will result in a denied appeal.**

Note: If your appeal is approved, you are required to earn a term GPA of at least 2.3 and complete all enrolled courses until you meet cumulative SAP Standards. (Cumulative GPA reaches 2.0 and completion rate is at or above 67%)

Student Signature: _____ Date: _____

Action—For Office Use Only

Approved Denied For _____ Term/Year

Conditions: Credits Limited to _____ Referral to Support Services _____
 Other _____

Rationale: _____

Director of Student Success

Date

Director of Student Affairs

Date