Nursing Supervisor

Date Posted: August 19, 2020
Department: Public Health
Compensation: $32.28 per hour
Hours 40 hours per week
Deadline: Open until filled
Application: Apply online at www.kanabeccounty.org

Job Summary:
To protect and promote the health of Kanabec County residents by planning, developing, implementing, administering, and evaluating the Home Care, Hospice, Care Coordination, and Family Health Programs; and coordinating programs with county and community resources. To assure that services are provided to individuals, families, communities and systems in a professional manner

Essential Functions:
- 50% Home Care, Hospice, Care Coordination, and Family Health Supervision
- 30% Quality Assurance
- 20% Administrative Duties

Minimum Qualifications:
- Bachelor’s Degree in nursing and 5 years experience OR Diploma in nursing and 7 years experience
- CPR certificate
- Valid driver’s license

Physical Demands Analysis:
In a typical 8 hour work day, this person sits 4 hours, stands 2 hours and walks 2 hours. Notable physical demands include:
1. Frequent bending, crawling, climbing, crouching, kneeling, pushing and pulling.
2. Lifting and carrying of up to 34 pounds up to 1/3 of the time. On rare events, the person may need to lift and move clients.
3. Continuous need for verbal conversation and hearing normal conversation. Frequent need for written communication ability.
4. Continuous need to see with near acuity, far acuity, full field of vision, with depth perception and distinguishing colors.
5. Occasional exposure to temperature changes and humidity as encountered by going indoors and outdoors and working in sometimes poorly ventilated private homes.
6. Occasionally works with vaccines, alcohol and cleaning supplies.
7. Frequent use of hands at all heights from ankle to overhead height.
8. May have occasional exposure to body fluids and other biological agents.

Benefits:
This position will receive the following benefits:
- Paid Time Off (PTO)
- Holiday Pay
- Pension
- Insurance (Health, Dental, Life)
- Voluntary Retirement Plans

Salary
$32.28 per hour (Range 16, Non-union, exempt position)

Hours of Work
Office hours: Monday – Friday, 8:00 a.m. – 4:30 p.m.

Pension
Minnesota Public Employee Retirement Association. Contribution rates are 6.5% by
employee, 7.5% by employer.

Insurance
Coverage becomes effective the first of month following 45 days from hire date. We
currently offer 3 health plans. Cost is per month:

<table>
<thead>
<tr>
<th></th>
<th>Single Coverage</th>
<th>Family Coverage</th>
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<tbody>
<tr>
<td>$250 Deductible</td>
<td>$50.22</td>
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<td>$750 Deductible</td>
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<tr>
<td>$2000 Deductible</td>
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<td>$306.28</td>
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The County also contributes an HRA plan for each employee. Amount of contribution:
$1,272.00 yearly.

Dental insurance provider is Health Partners. It is a $50 deductible with a $1,000 annual
maximum. Current rates:
Single: $38.93
Single plus one: $70.02
Family: $114.82

Life insurance provider is Sun Life Financial. County pays for a $10,000 policy.

For more information and to apply visit the county website at
www.kanabeccounty.org