Pine Technical & Community College

COLLEGE CREDIT IN HIGH SCHOOL

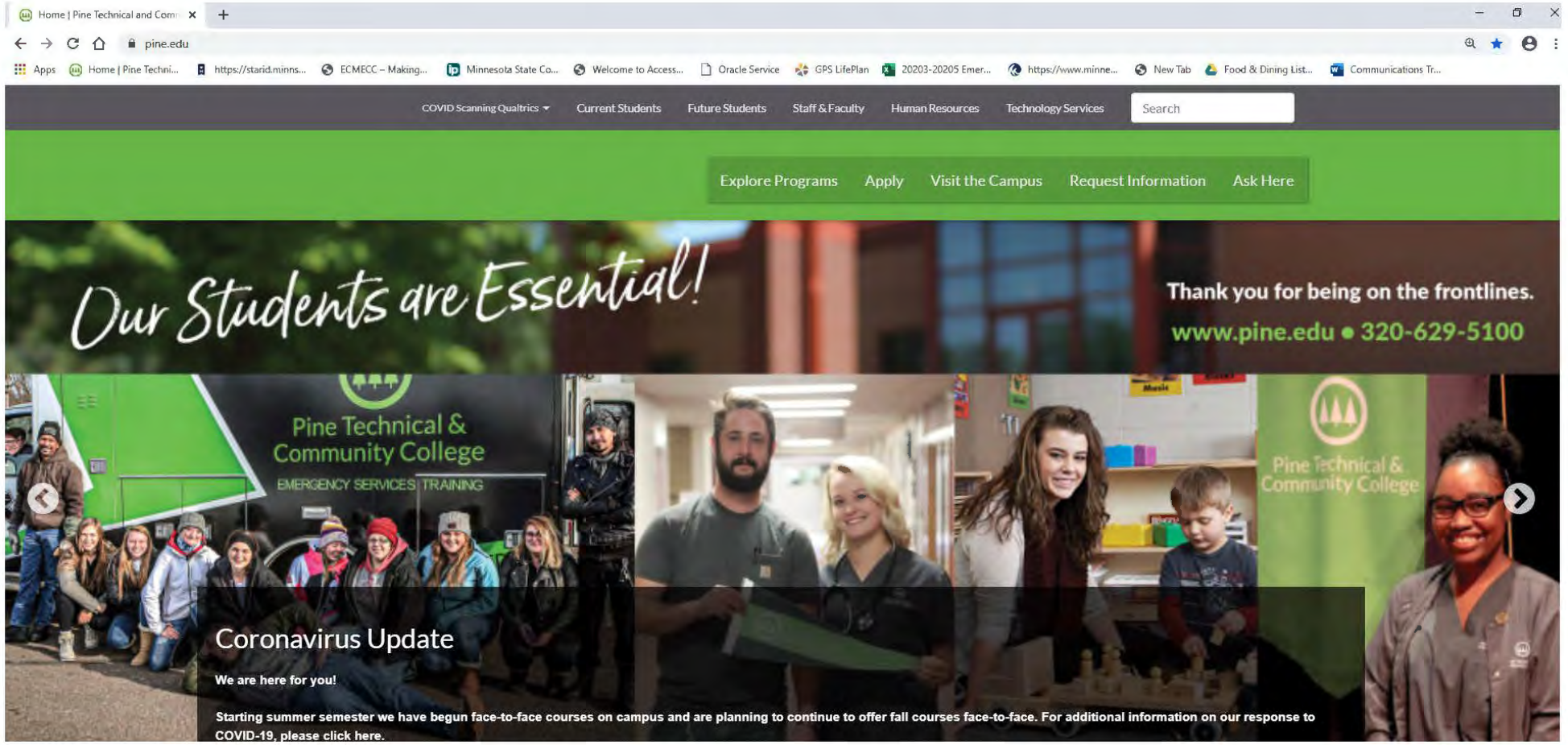
ONLINE APPLICATION PROCESS FOR COLLEGE CREDIT IN HIGH SCHOOL STUDENTS

All College Credit in High School students must apply online to Pine Technical & Community College prior to taking the Accuplacer test and course registration by going to www.pine.edu/apply.

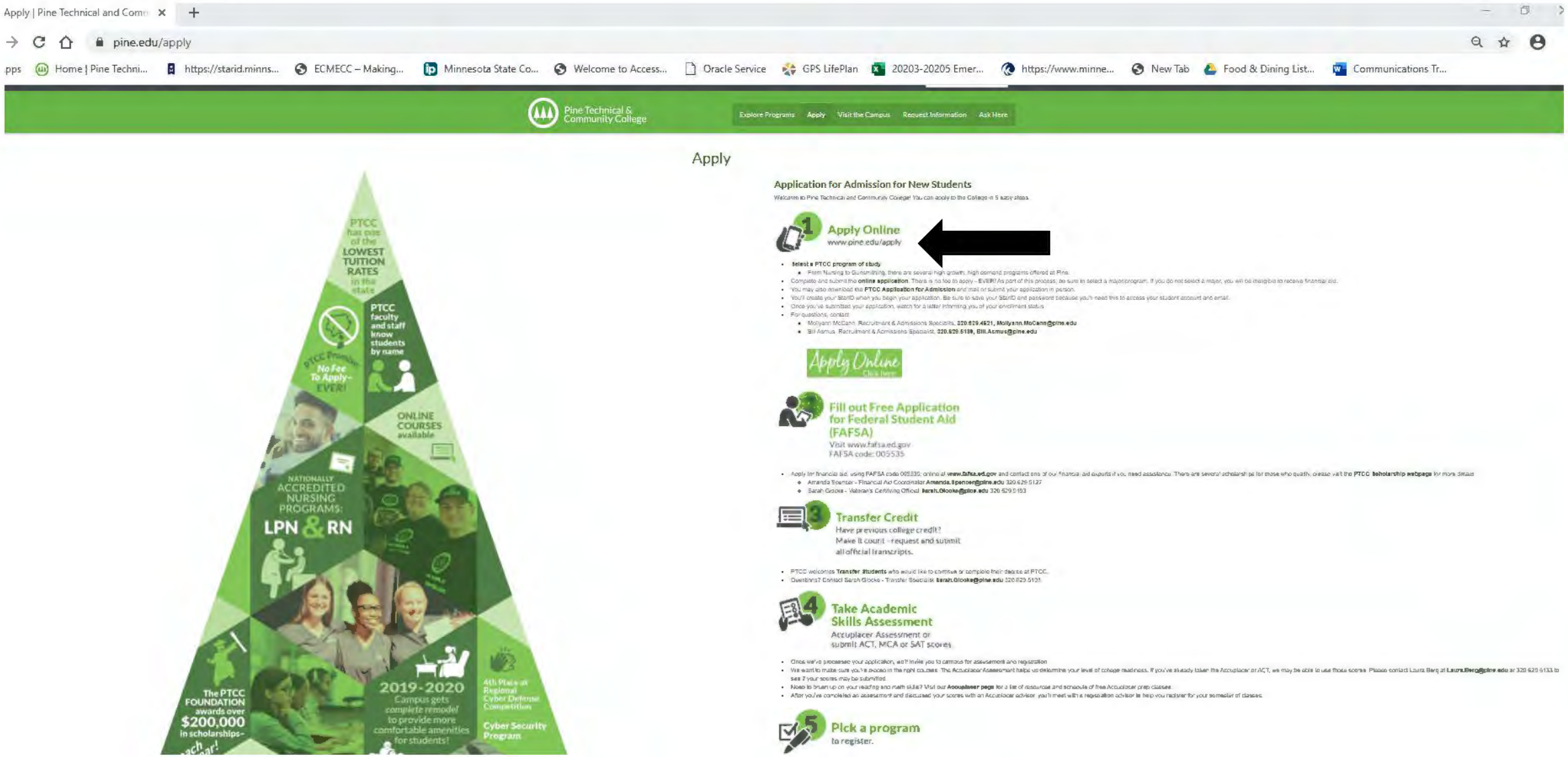
Once you have applied to PTCC you do not need to do this again. A StarID is a unique ID and this same ID will be used for ALL Minnesota State Colleges and Universities.

STEP 1: www.pine.edu

Click "**Apply**"

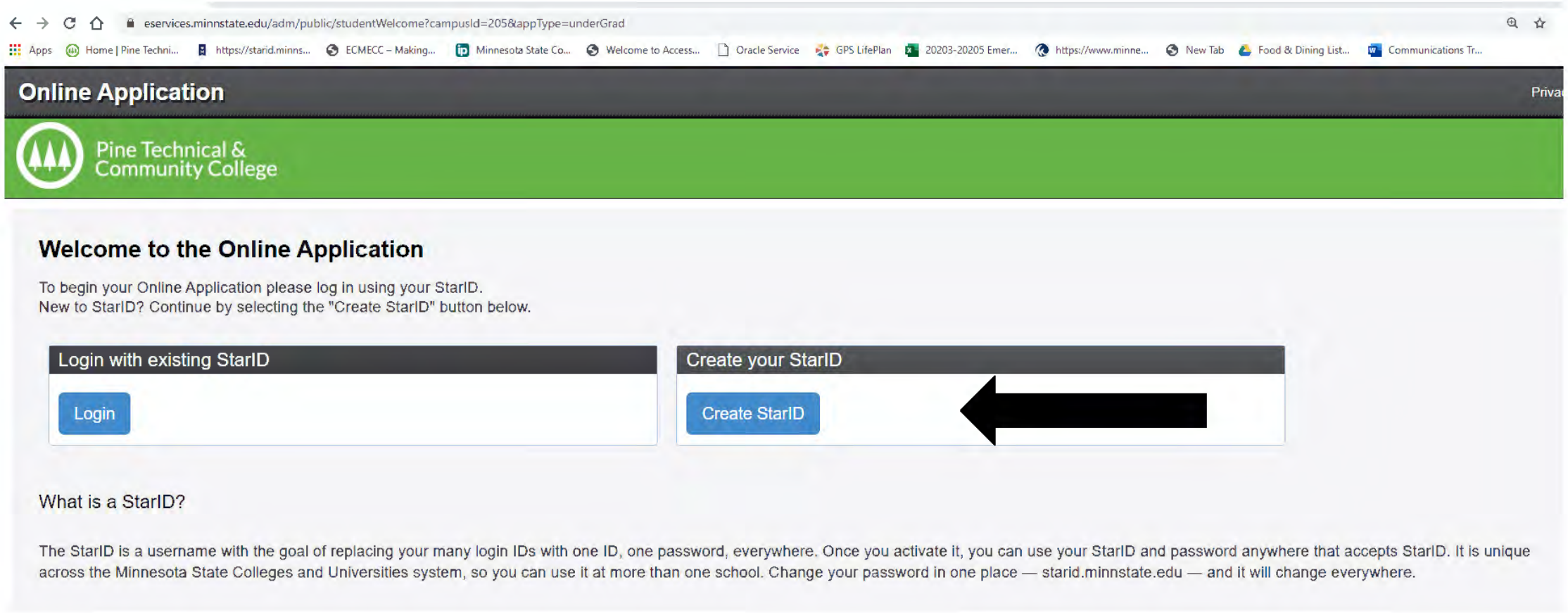


STEP 2: Click on “Apply Online”



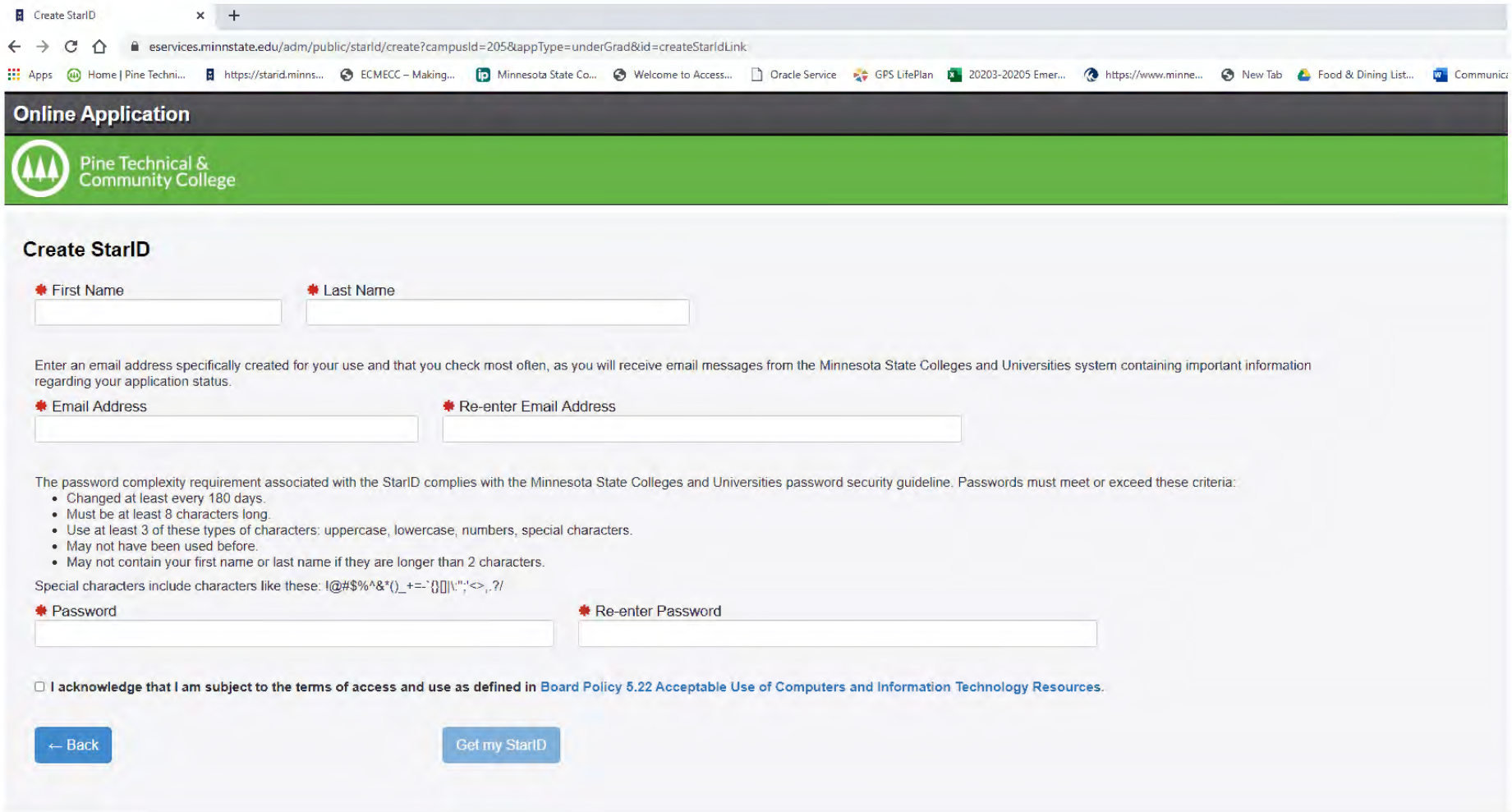
STEP 3:

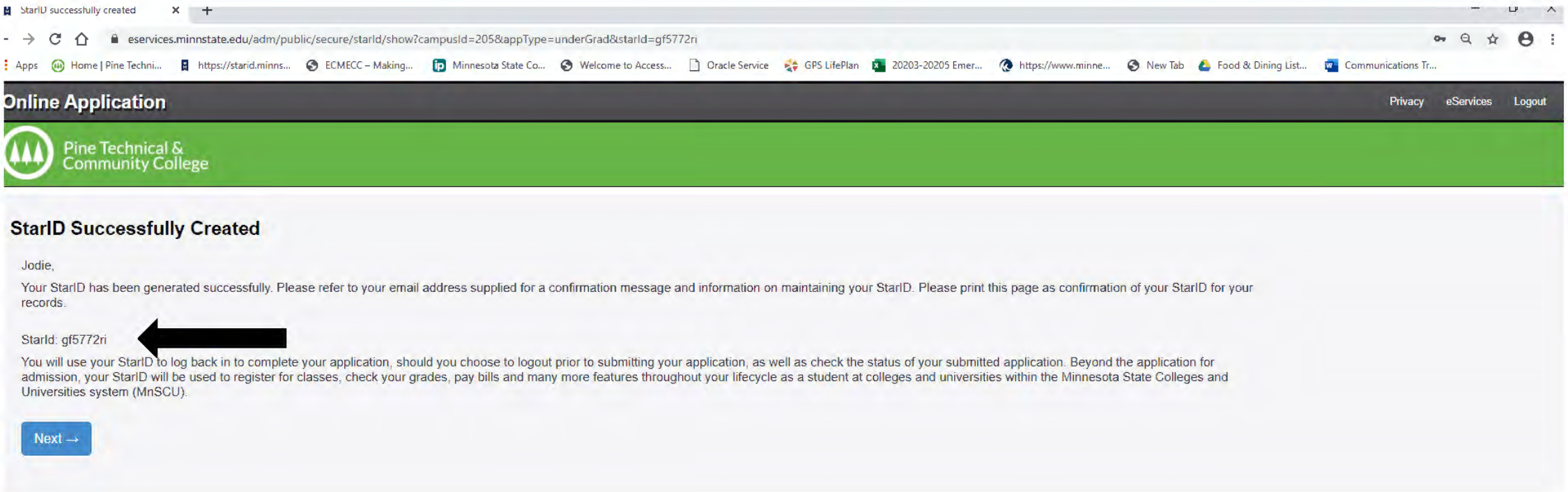
If you are a new student to PTCC or any Minnesota State College, you will need to create a StarID (see arrow below and continue to Step 4). If you already have a StarID please continue to Step 5.



STEP 4: Create a StarID –

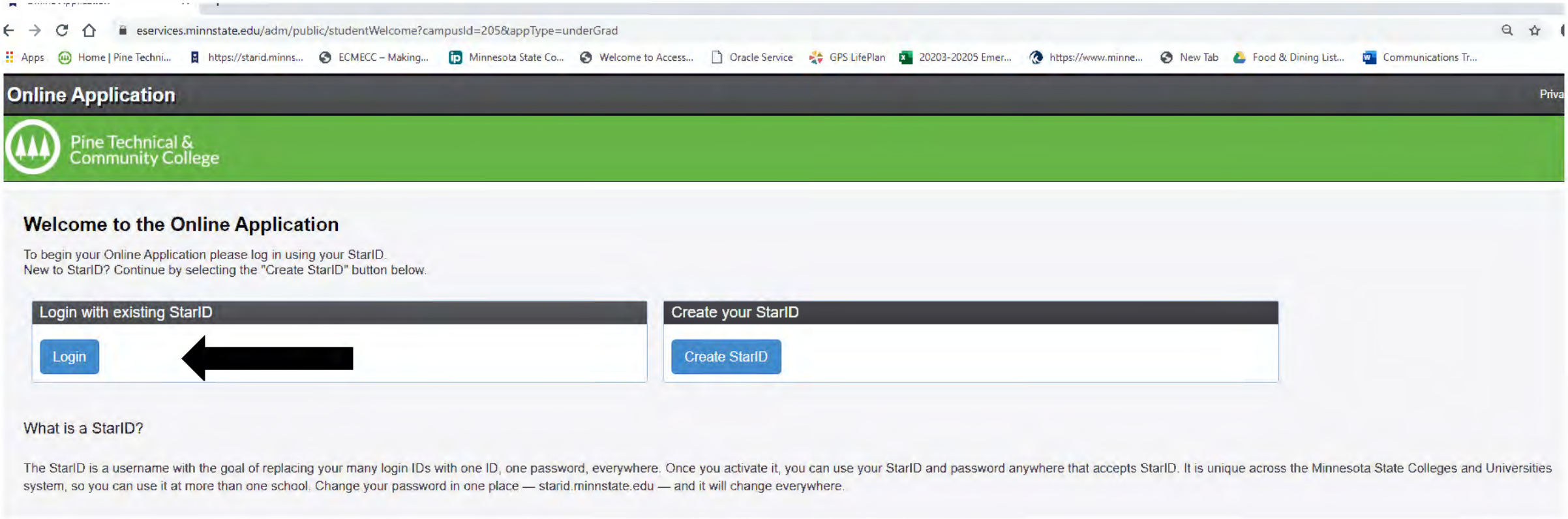
Complete ALL areas with a *. You will create your own StarID password. Write these both down or take a photo with your cell phone. Use an email address that you have access to. Do not use a shared family account. Your StarID is your personal, unique log in for ALL Minnesota State Colleges. It will be in a format of 2 numbers, 4 letter, 2 numbers. Example: (ju7979je). Be sure to click the "I acknowledge that I am subject…. Button at the bottom. Click get my StarID.



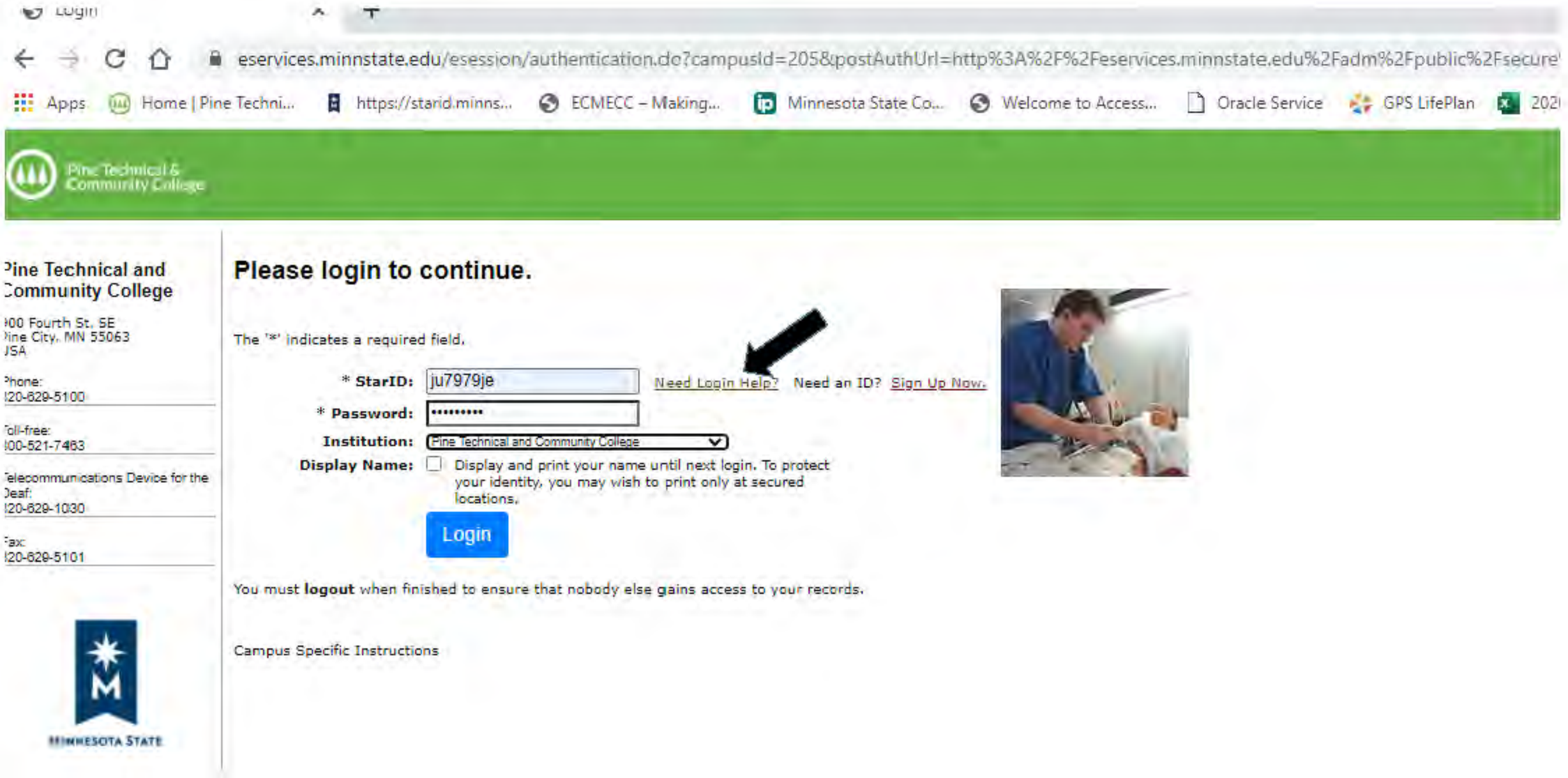

StarID successfully created
eservices.minnstate.edu/adm/public/secure/starId/show?campusId=205&appType=underGrad&starId=gf5772ri
Online Application
Privacy
eServices
Logout
Pine Technical & Community College
StarID Successfully Created
Jodie,
Your StarID has been generated successfully. Please refer to your email address supplied for a confirmation message and information on maintaining your StarID. Please print this page as confirmation of your StarID for your records.
StarId: gf5772ri
You will use your StarID to log back in to complete your application, should you choose to logout prior to submitting your application, as well as check the status of your submitted application. Beyond the application for admission, your StarID will be used to register for classes, check your grades, pay bills and many more features throughout your lifecycle as a student at colleges and universities within the Minnesota State Colleges and Universities system (MnSCU).
Next →

Step 5:

Log in with your StarID and StarID password. If you have forgotten your StarID and need to reset the password, click on “Need Login Help” (see arrow below).

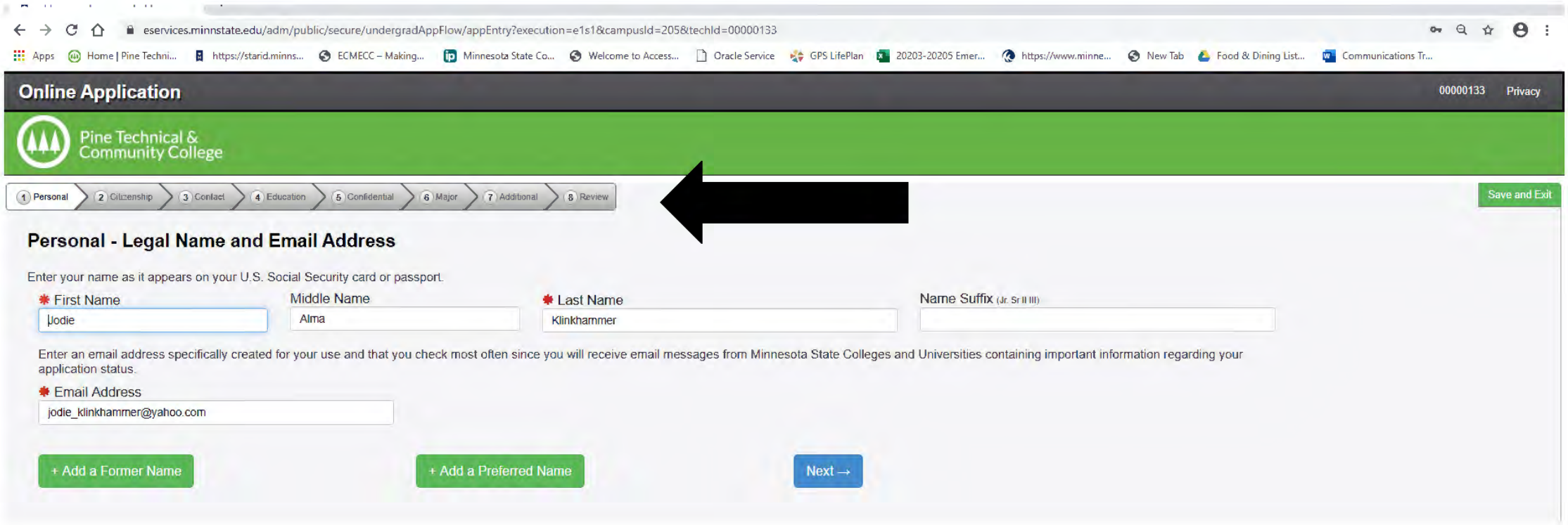


If you already have a StarID but cannot remember your password or it has expired, click Need Login Help? to reset your password.

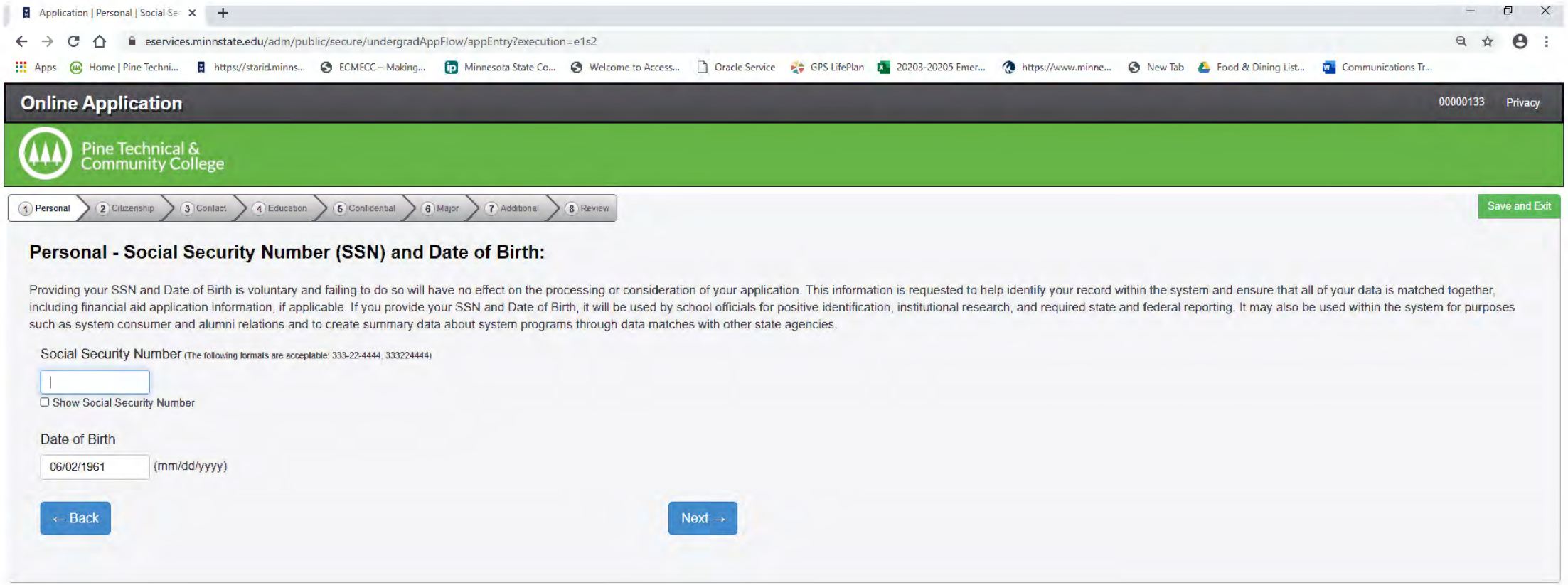


STEP 6:

Fill out the application by completing tabs 1 through 8 (see arrow below). Remember! Fields with the * are mandatory and need to be filled out.

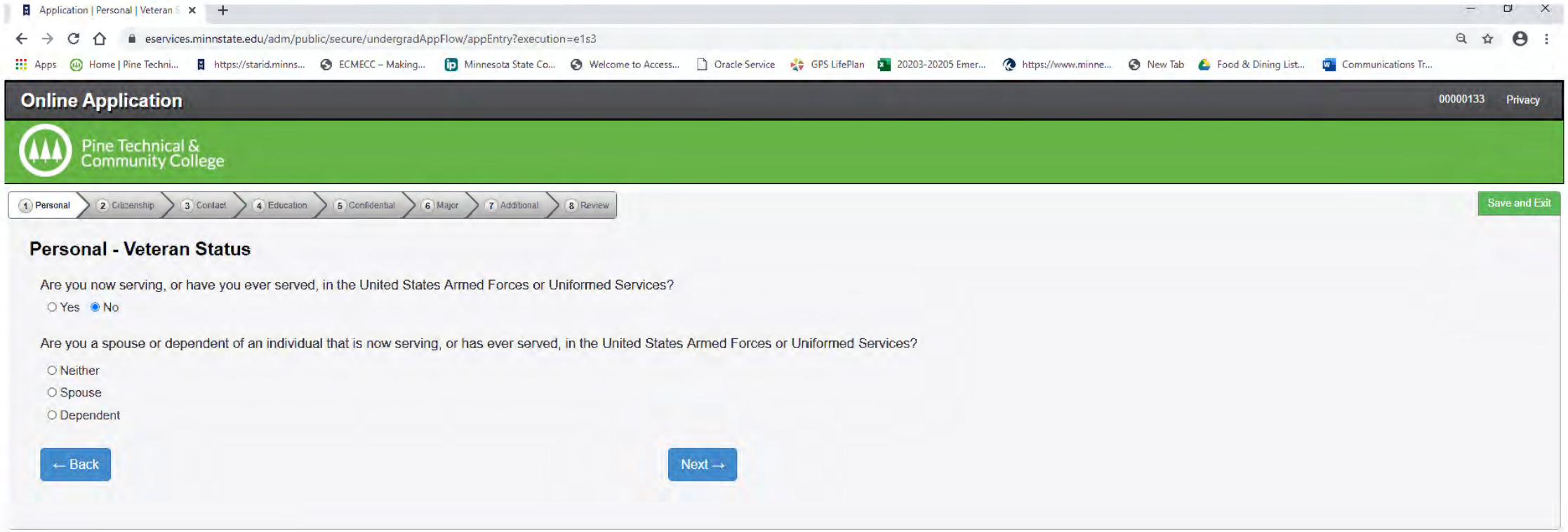


On the “Personal” screen. You do NOT have to enter a Social Security number, however, even though it does not have a * in front of **Date of Birth, this is REQUIRED**. Please enter your birthdate via the format listed below. (mm/dd/yyyy) ex: 06/01/2001. Click next.

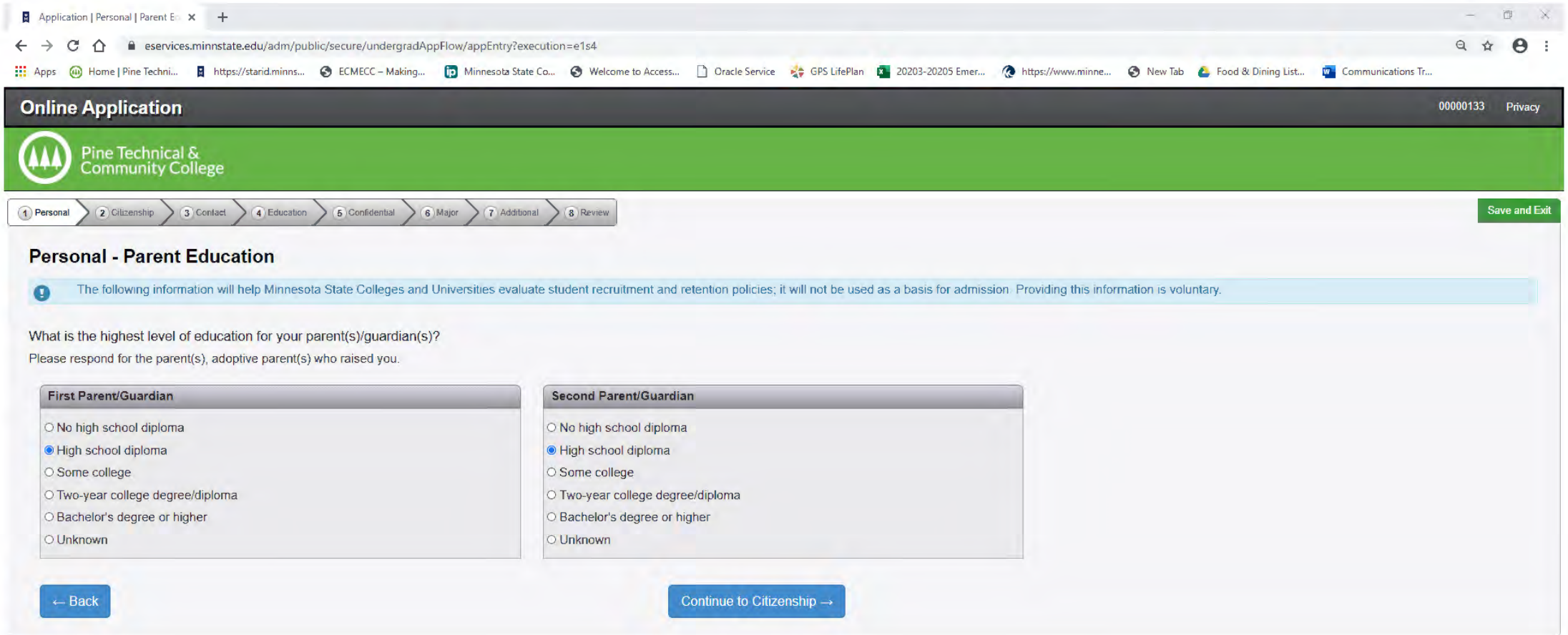


PERSONAL – VETERAN STATUS

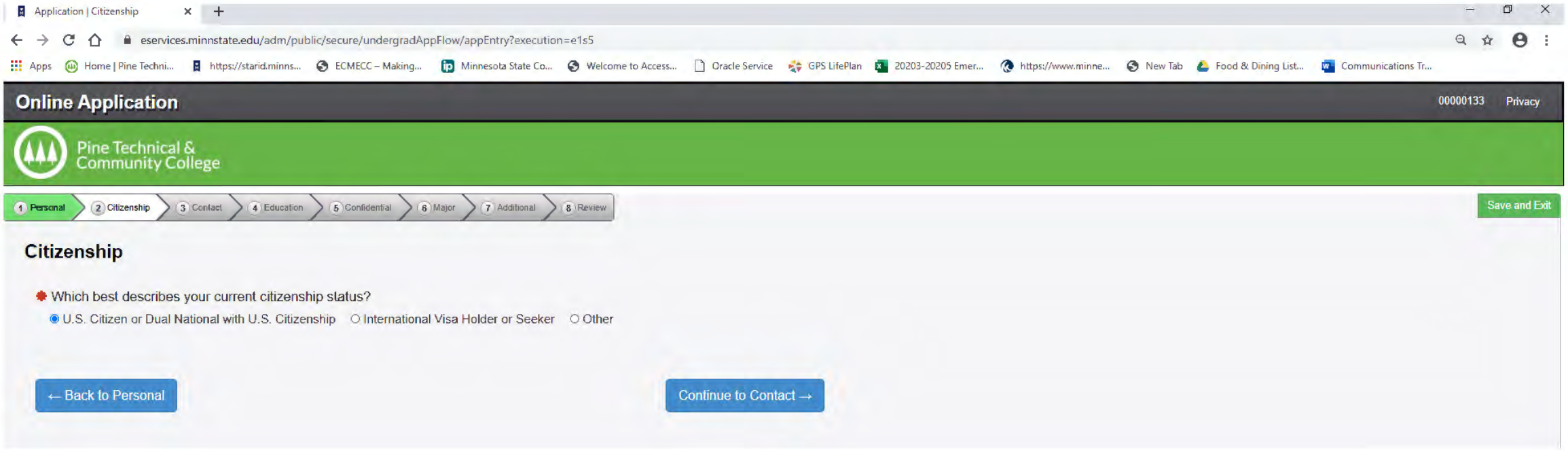
Click Next



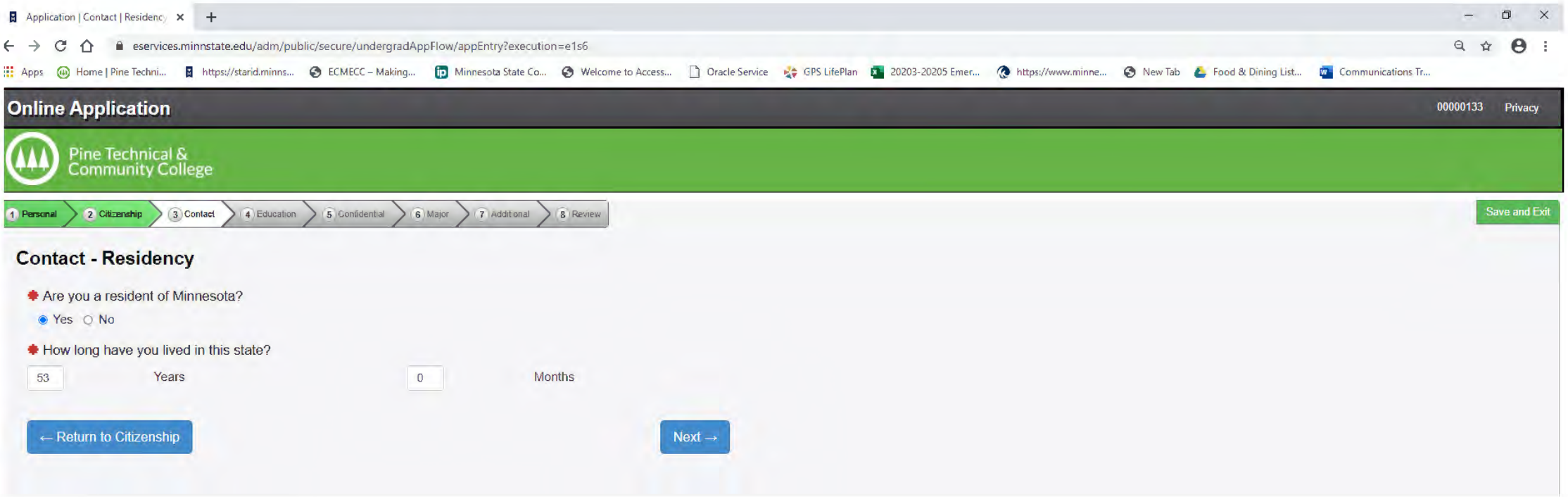
Remember, if there is no * you do not have to fill out the information. The data is used by Minnstate to evaluate



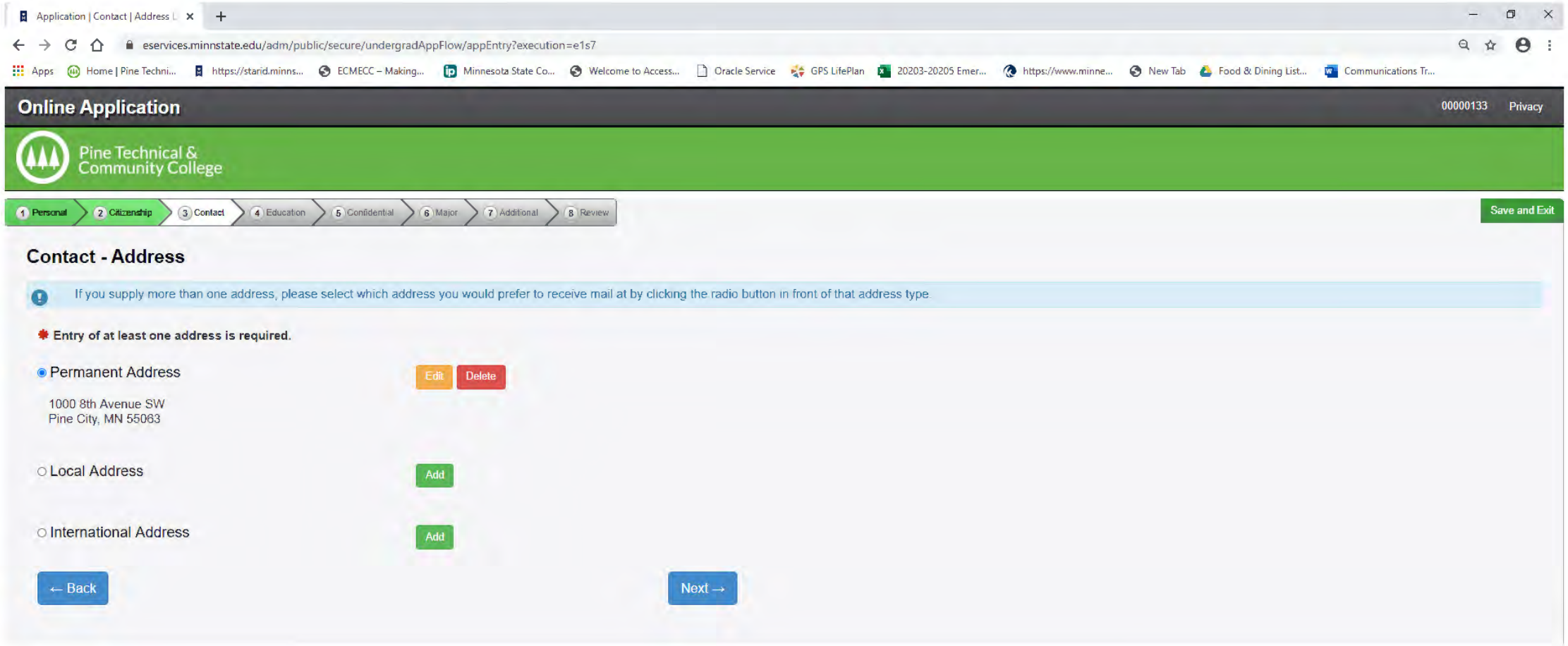
CITIZENSHIP TAB



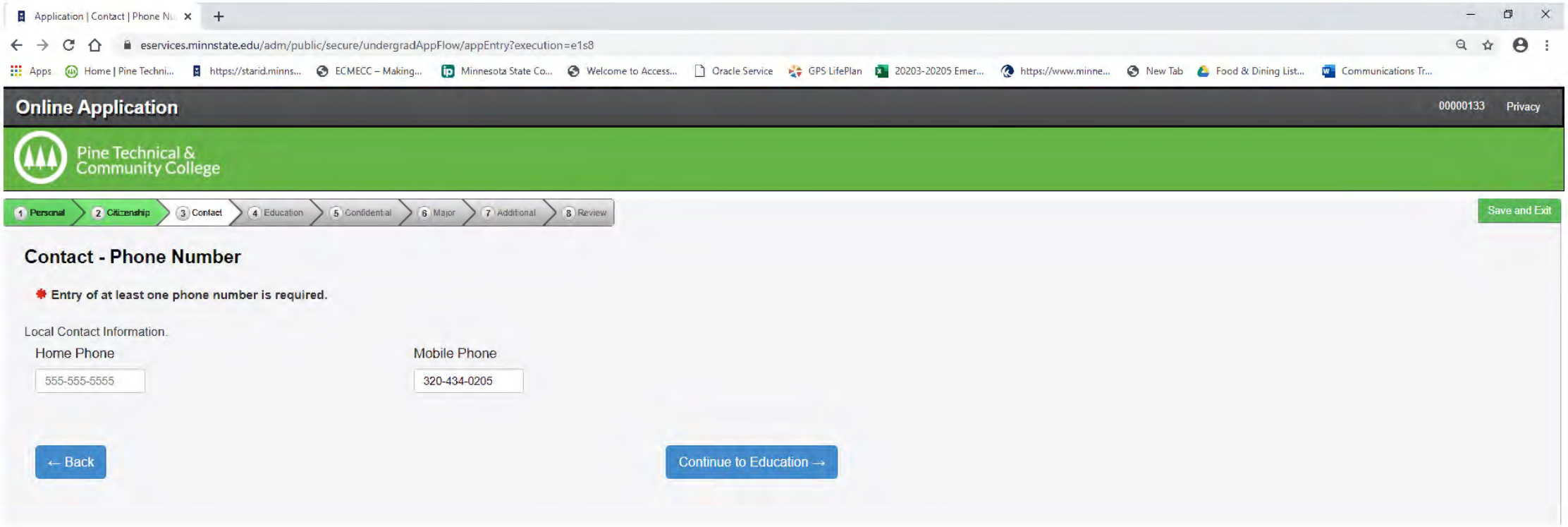
CONTACT TAB - RESIDENCY



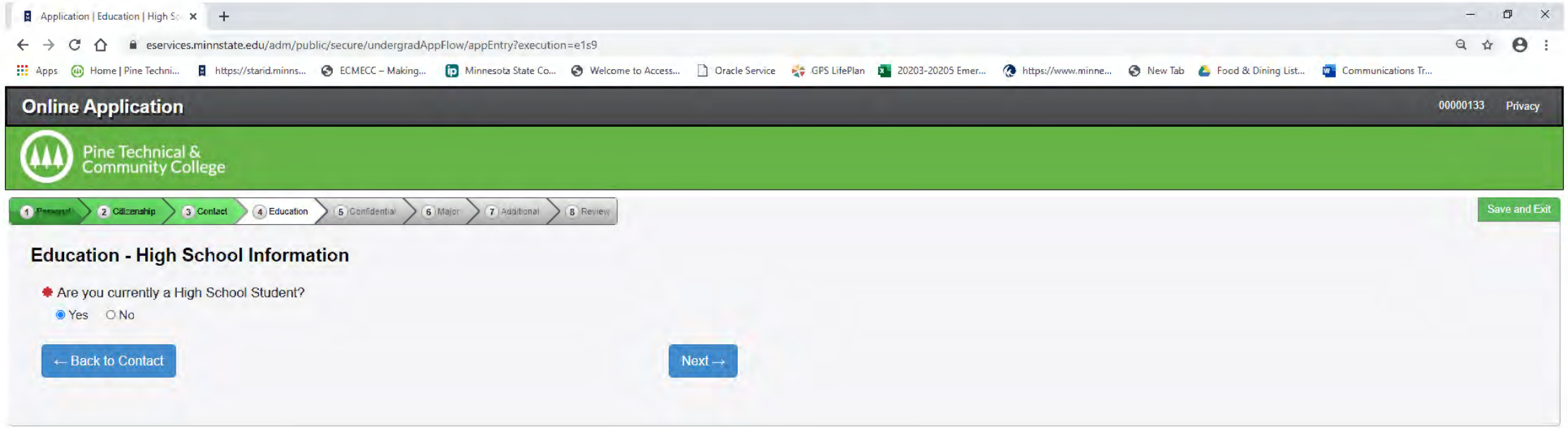
CONTACT - ADDRESS



CONTACT – PHONE NUMBER

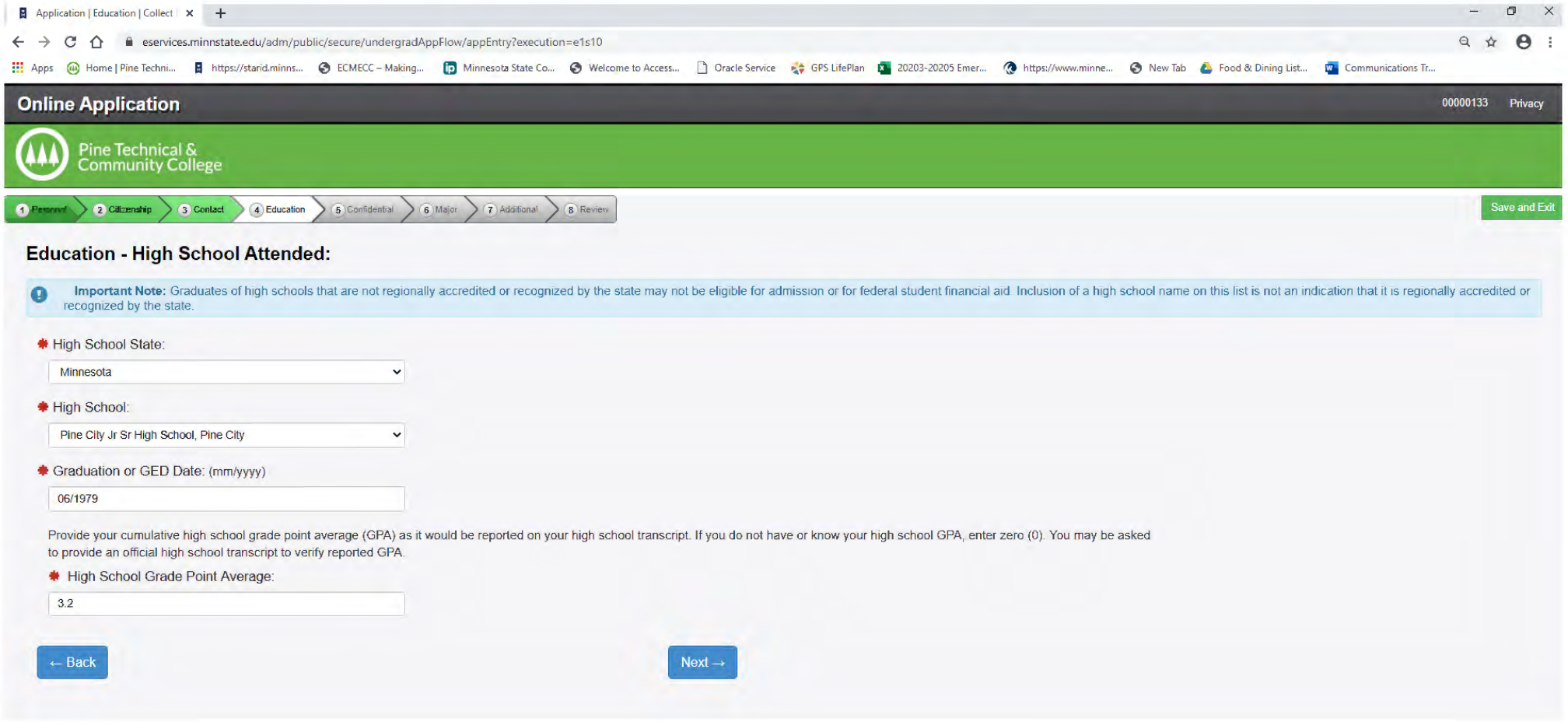


EDUCATION – HIGH SCHOOL INFORMATION



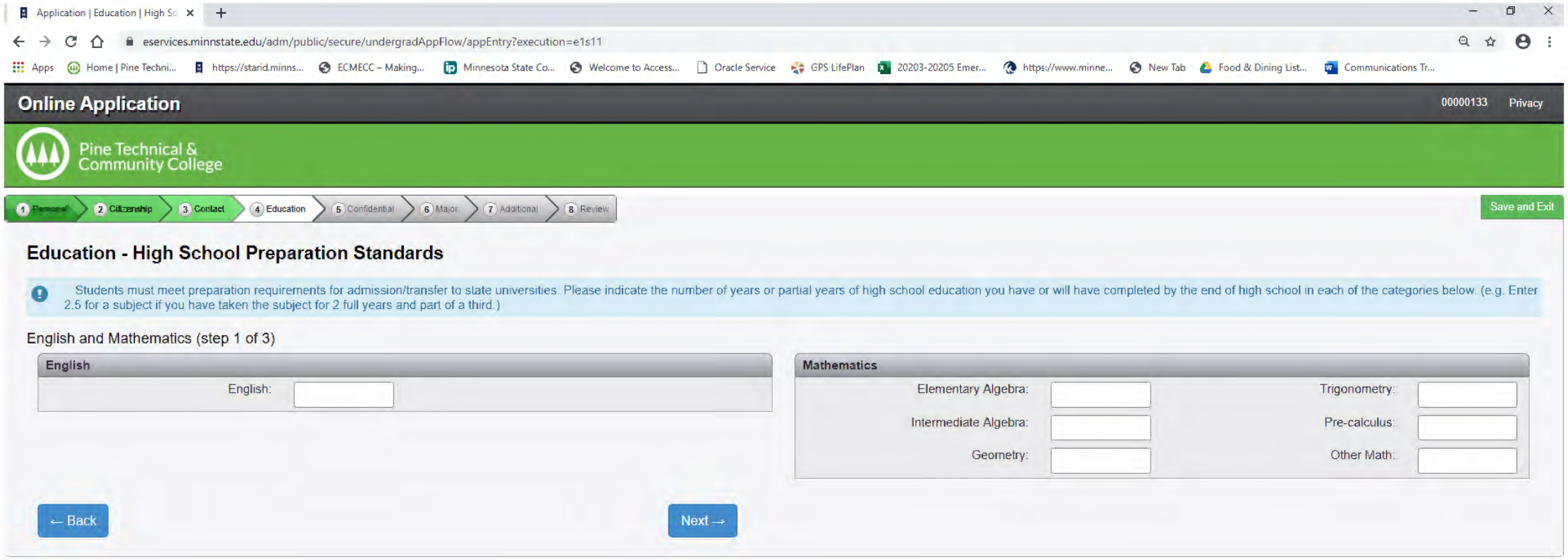
EDUCATION – HIGH SCHOOL ATTENDED

Be sure to use the correct date format for the Graduation or GED Date, ex: (mm/yyyy) 06/2022.
Also be sure to include your High School Grade Point Average.



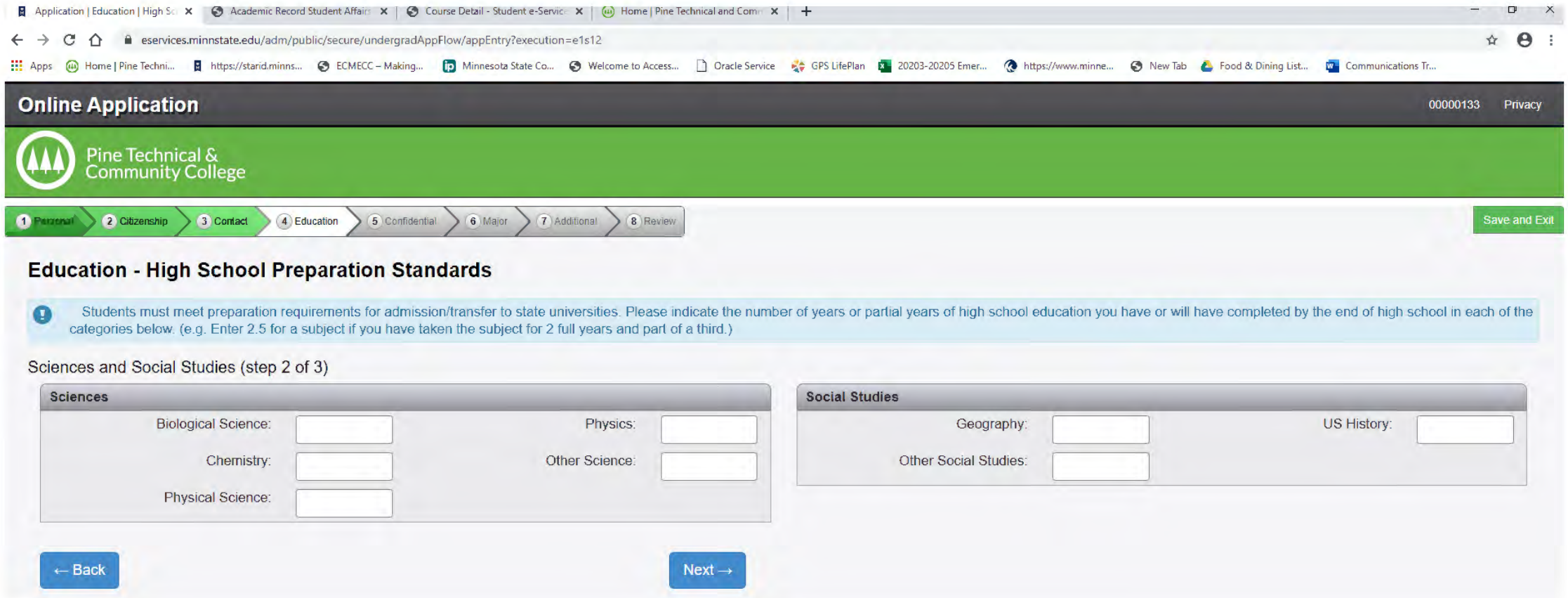
EDUCATION – HIGH SCHOOL PREPARATION STANDARDS

You DO NOT need to complete this screen, please click Next



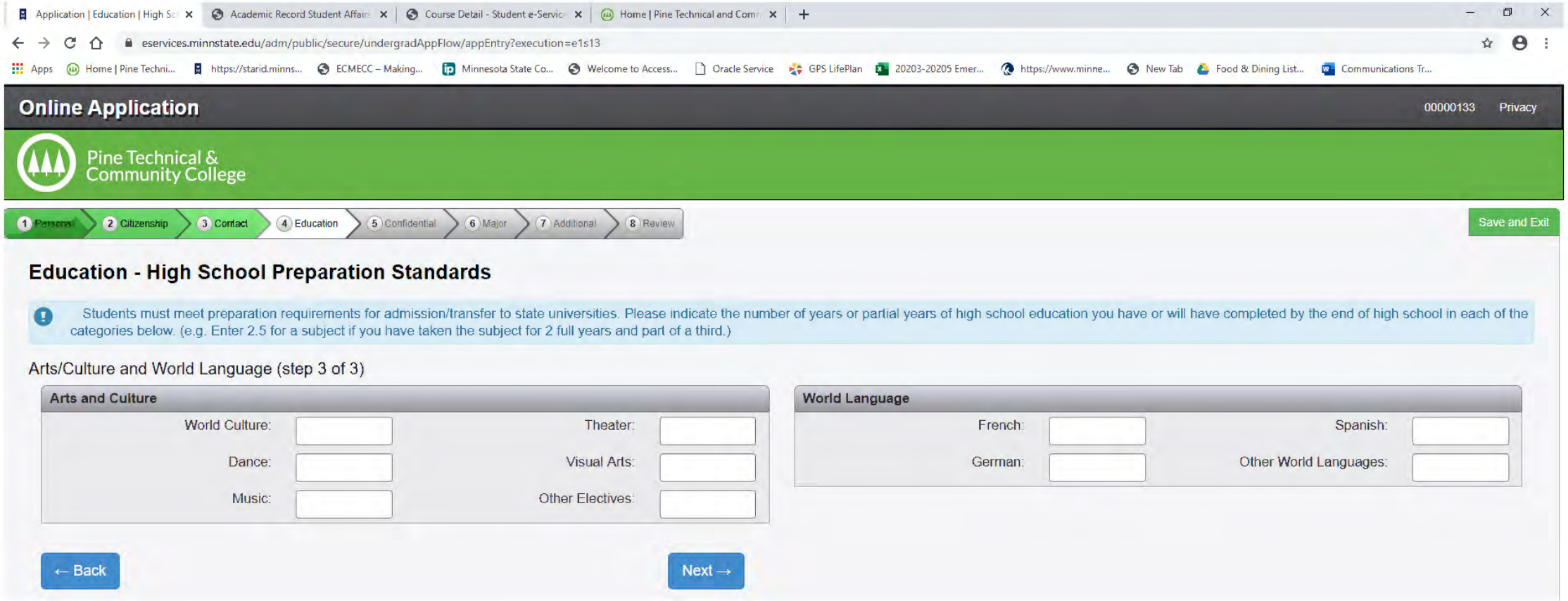
EDUCATION – HIGH SCHOOL PREPARATION STANDARDS

You DO NOT need to complete this screen, please click Next



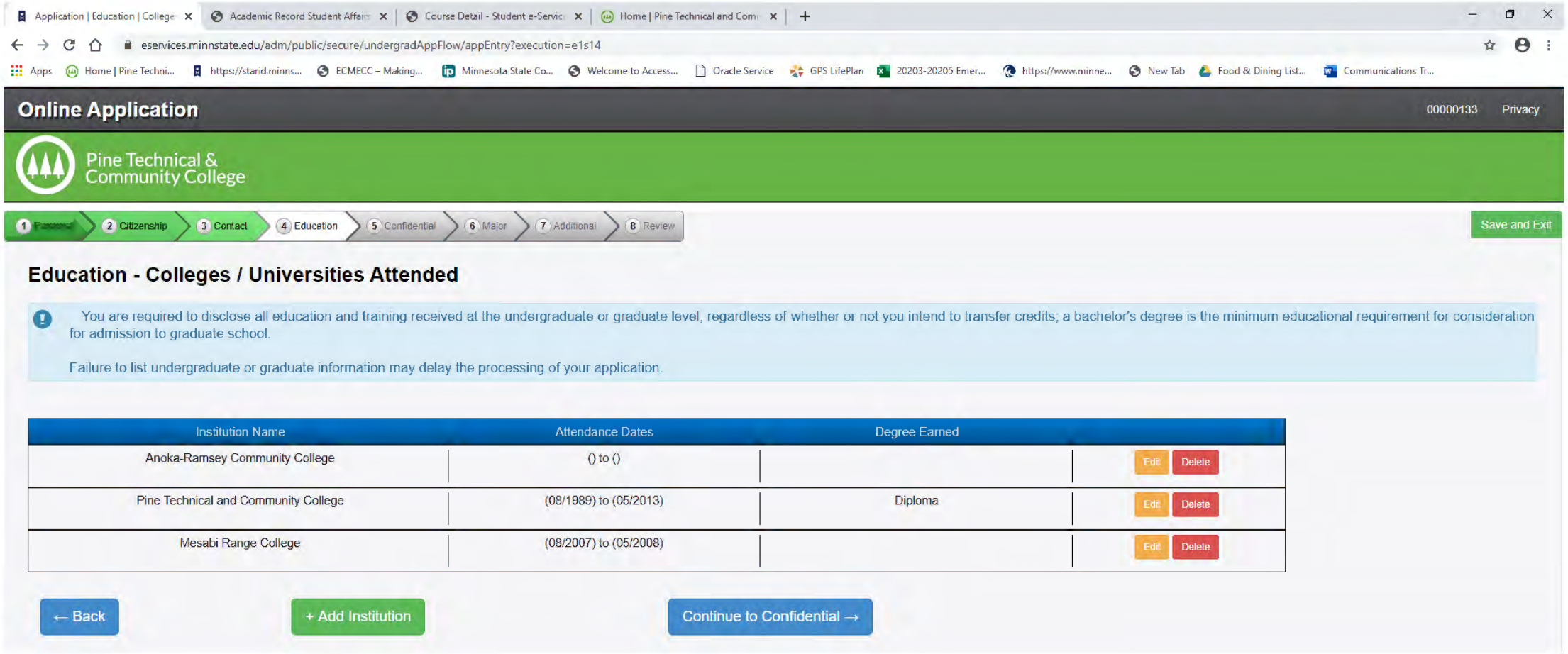
EDUCATION – HIGH SCHOOL PREPARATION STANDARDS

You DO NOT need to complete this screen, please click Next

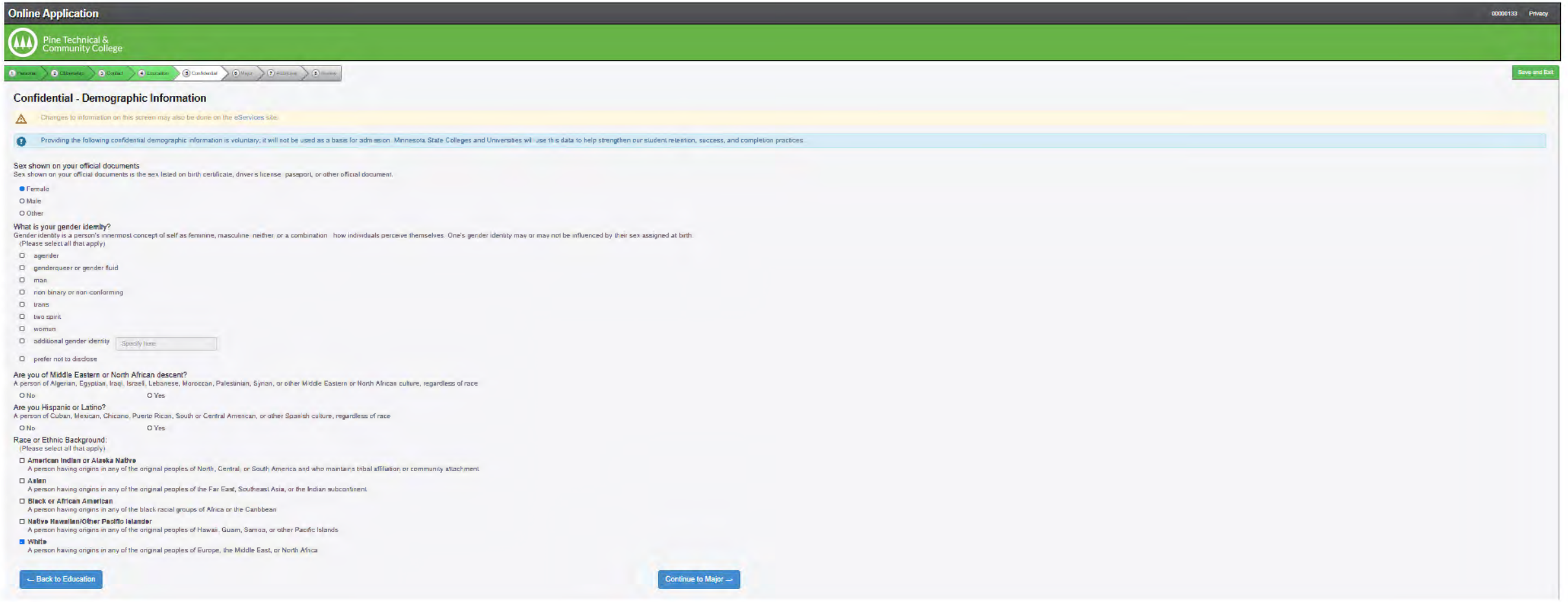


EDUCATION – COLLEGES/UNIVERSITIES ATTENDED

If you have not attended (or taken College in the Schools, PSEO courses) from another College, you can click on "Continue to Confidential"

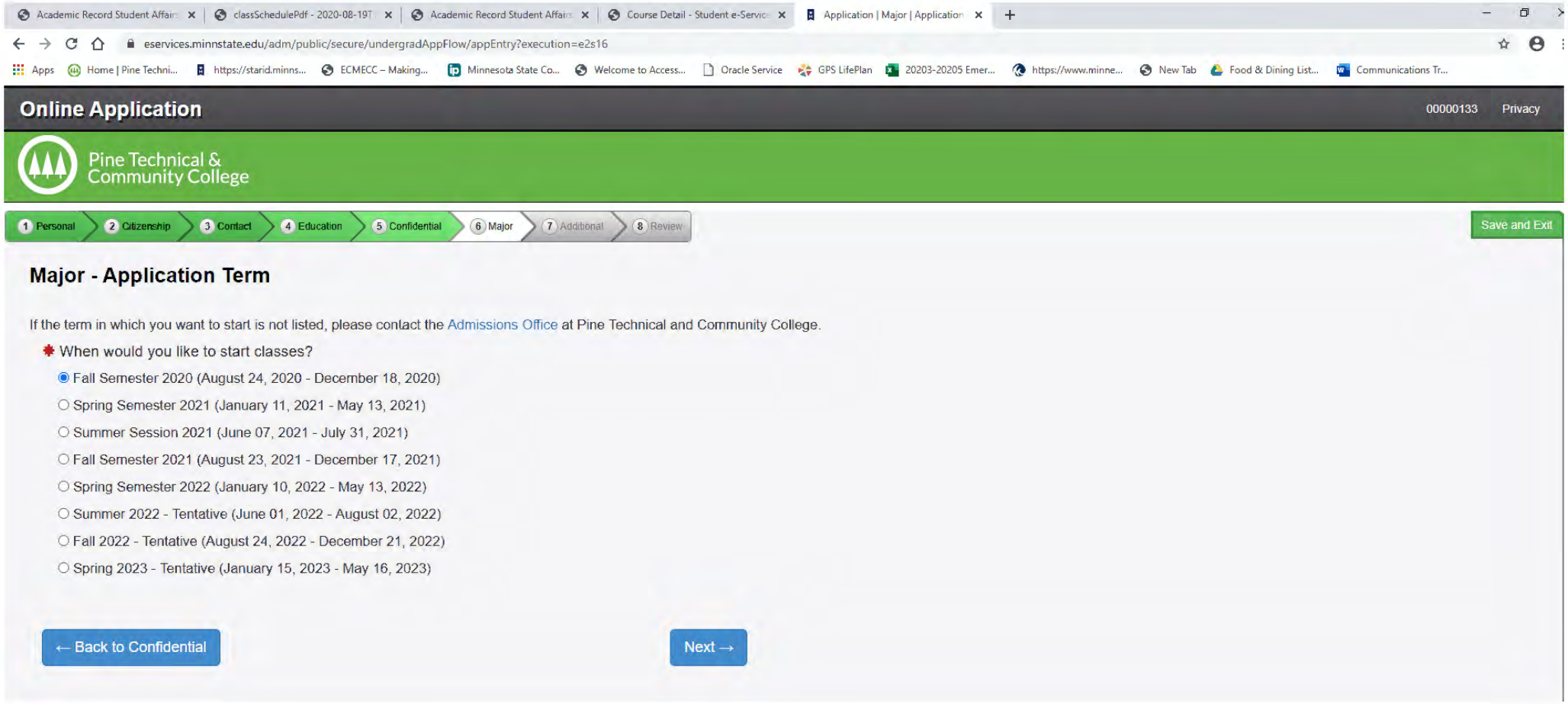


CONFIDENTIAL – DEMOGRAPHIC INFORMATION



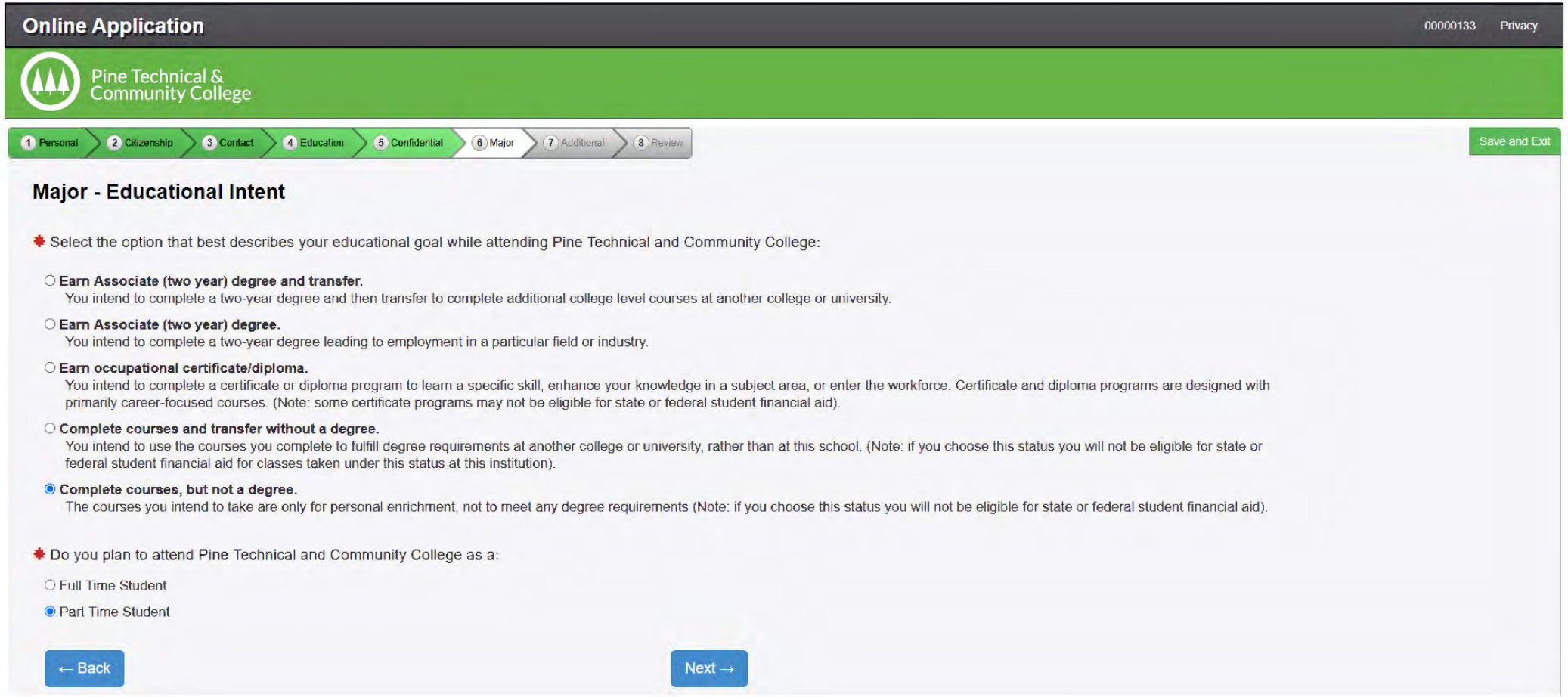
MAJOR – APPLICATION TERM

Please choose Fall Semester 2020 then click Next



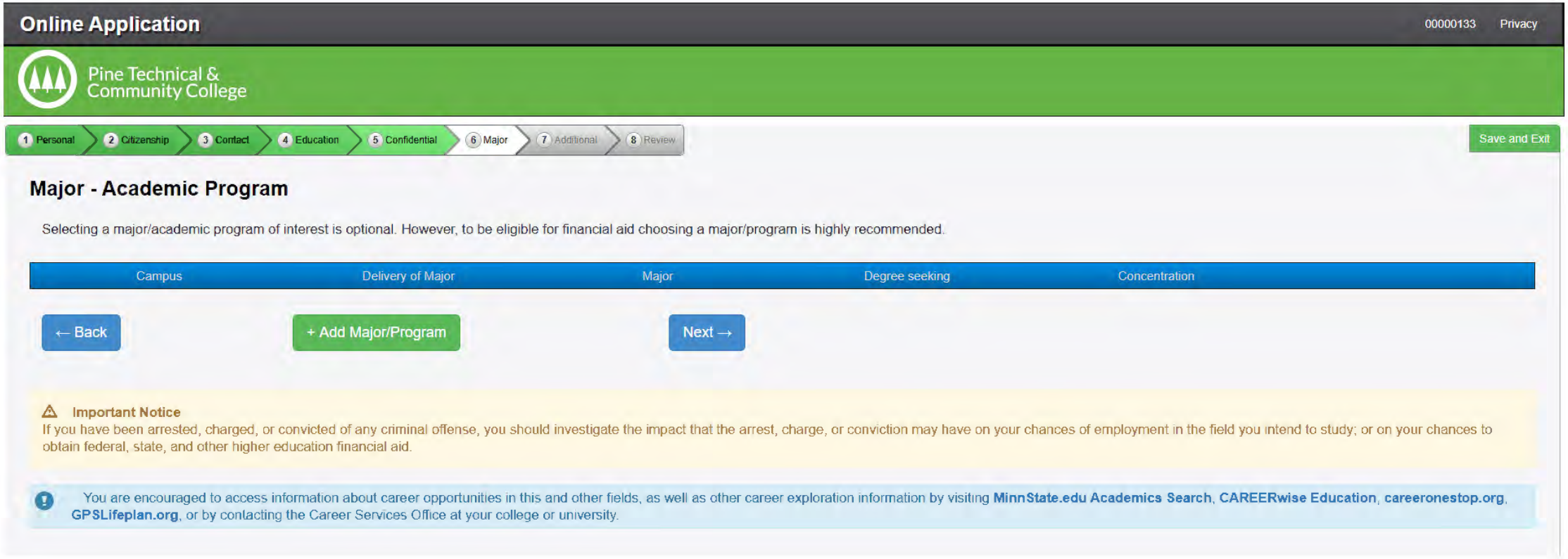
MAJOR – EDUCATIONAL INTENT

Please click on Complete courses, but not a degree and Part Time Student, click Next



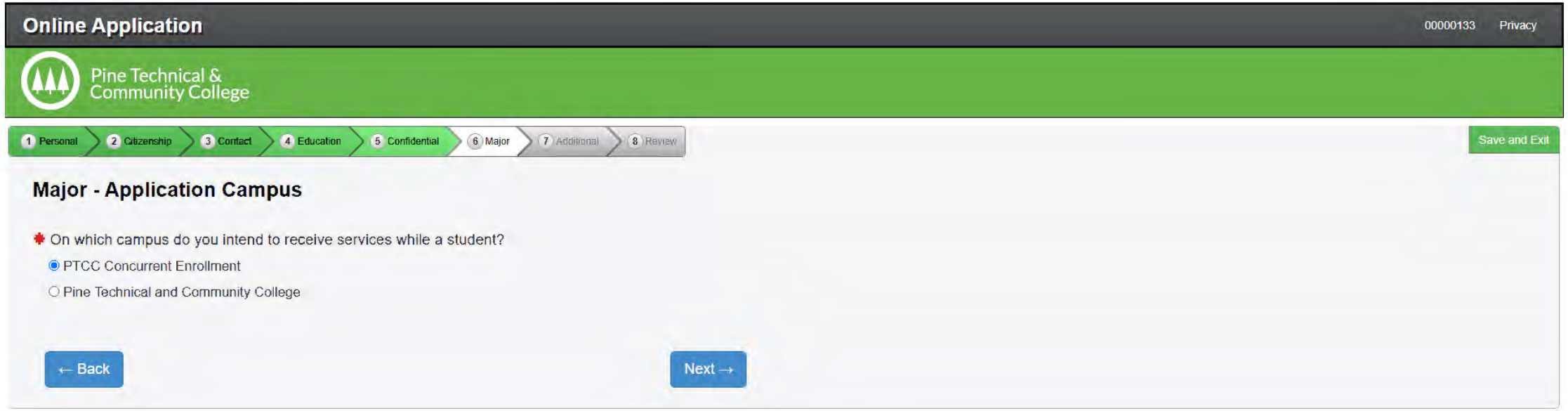
MAJOR – ACADEMIC PROGRAM

Click Next



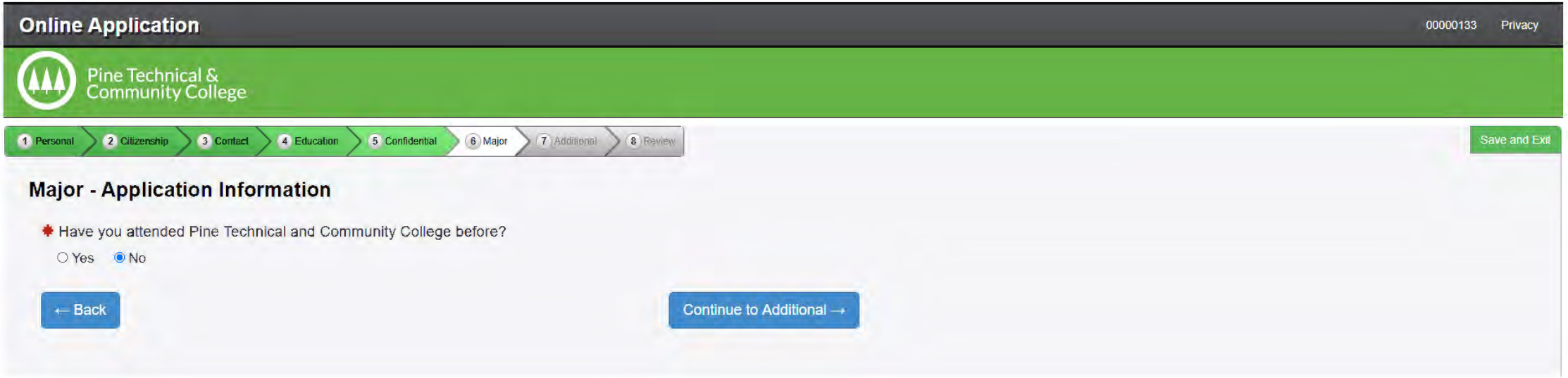
MAJOR – APPLICATION CAMPUS

Please click on PTCC Concurrent Enrollment, click Next.



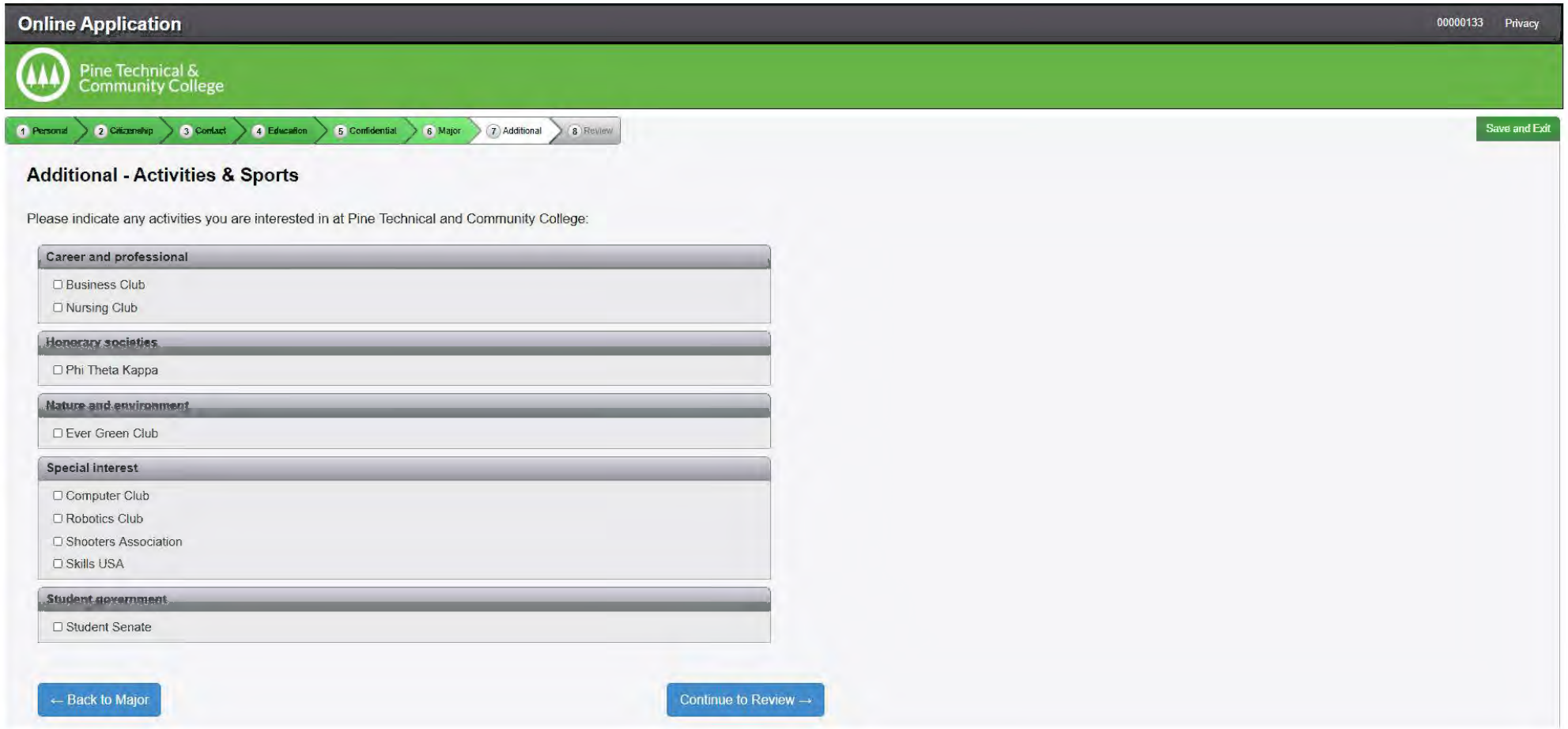
MAJOR – APPLICATION INFORMATION

Select the correct response, click Continue to Additional



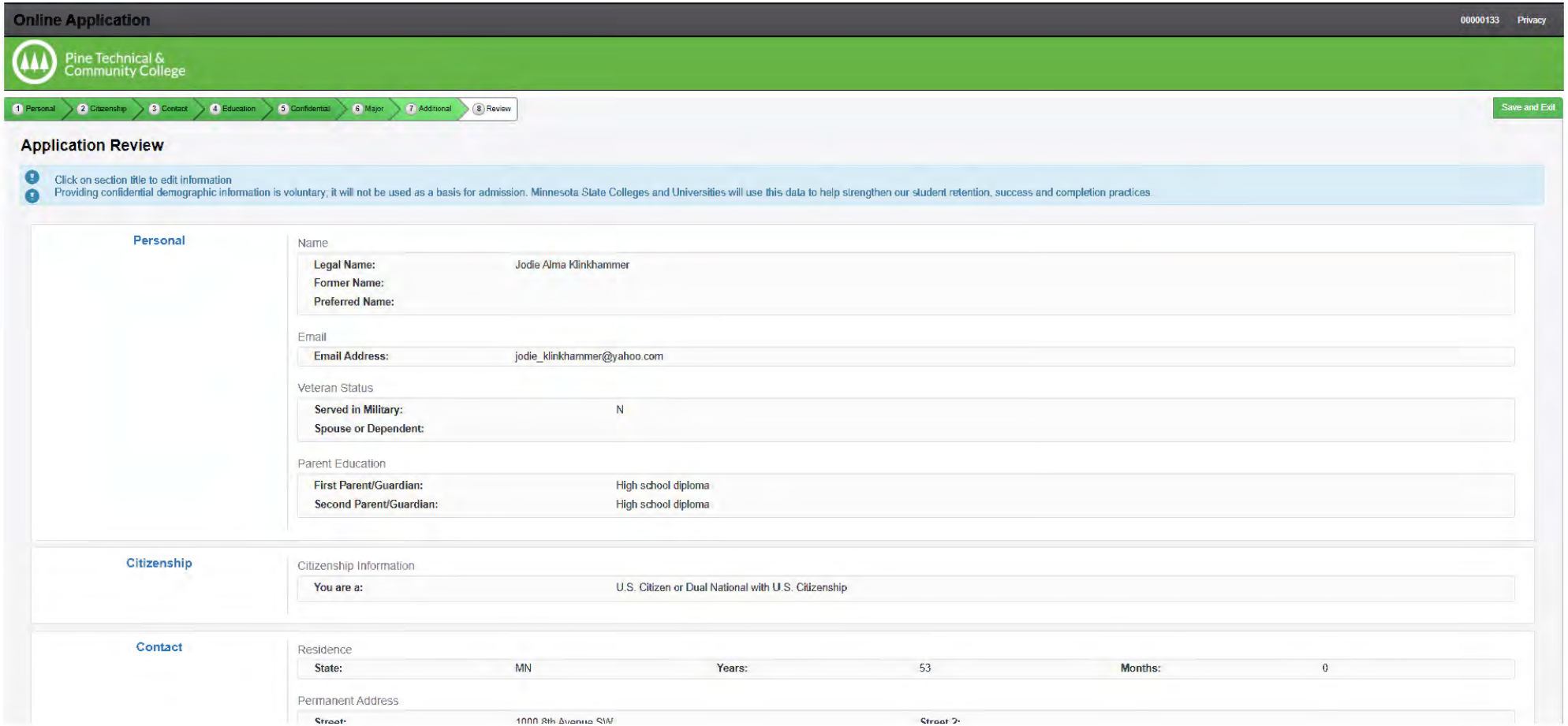
ADDITIONAL – ACTIVITIES & SPORTS

You will click on Continue to Review



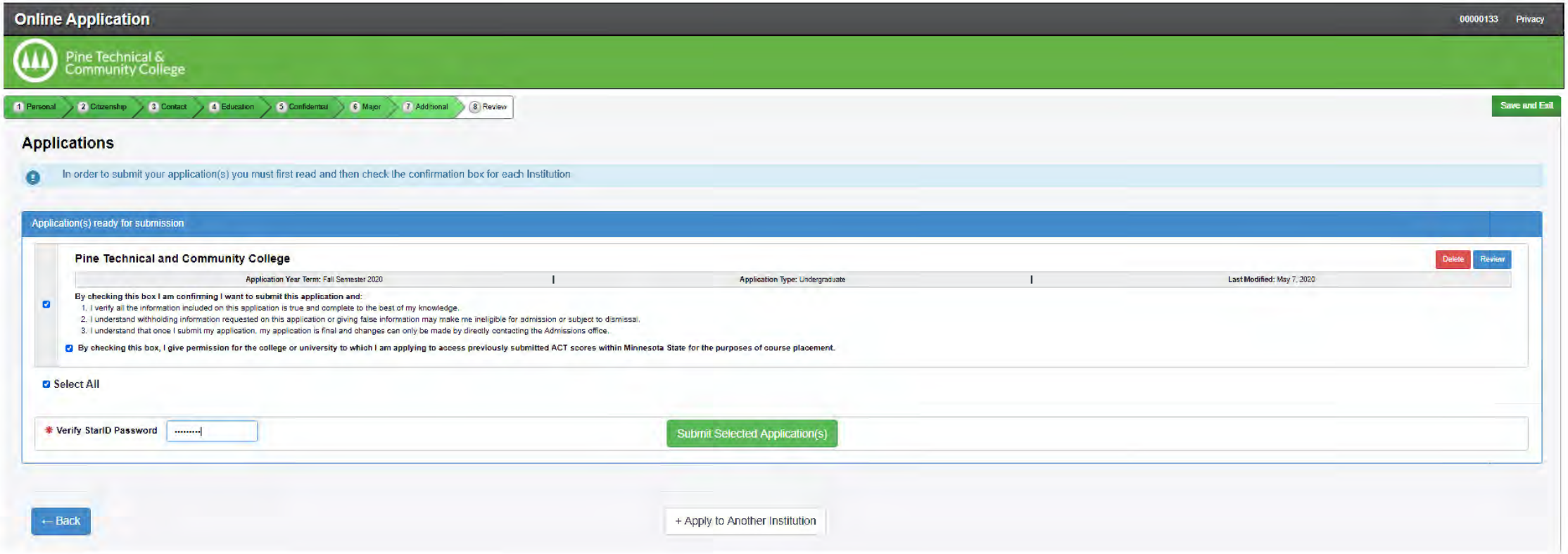
APPLICATION REVIEW

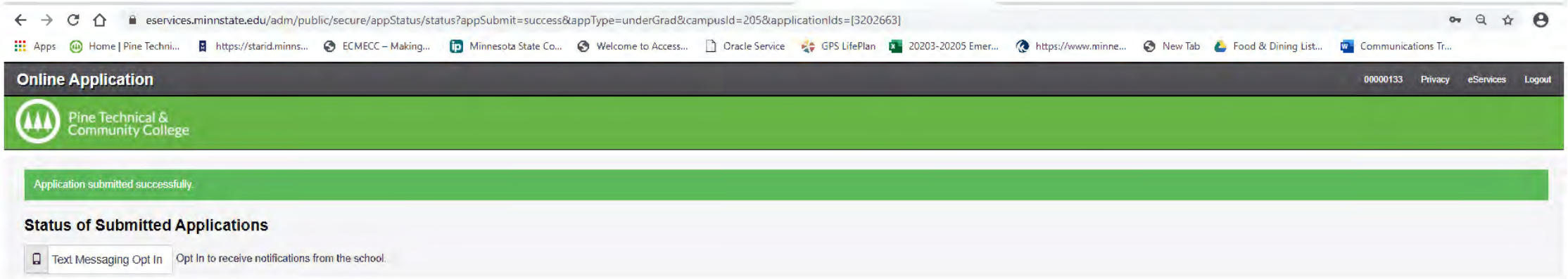
Please review this whole page and edit tab that needs changing, click Continue to Submit Application



APPLICATIONS

Read the information and click the Select All box. This will put a check mark in all 3 boxes. Enter your StarID password then click Submit Selected Application(s)



STATUS OF SUBMITTED APPLICATIONS

Congratulations! You have completed your online PTCC Concurrent Enrollment Application!
If by chance you receive an error, please contact Jodie Klinkhammer, K-12 Partnerships Coordinator at PTCC via jodie.Klinkhammer@pine.edu or 320-629-5117 for assistance.