

## Appendix A

### Policy 219 Rev 5 Graduation Requirements

#### Procedure:

1. All transfer credits, proficiency credits, or credit for experiential and non-academic learning must be recorded on the student's official transcript prior to student registering for their final semester.
2. Students are required to complete an Application for Graduation and submit it to the Registrar's Office four weeks prior to the end of their final semester.
3. Graduates must have no outstanding business office holds at the College before a final award and/or transcripts will be released.
4. Students must have completed Financial Aid exit counseling prior to submitting an application for graduation.
5. Honors at graduation (see Policy 205R) will be placed on student's academic transcript by the Registrar.
6. Prior to graduation, students earning an Associate (or higher) degree may be required to complete an assessment of their General Education competence through a prescribed assessment device.