



**Aitkin County**  
**External Job Announcement 1/24/2023**

**FT Correctional Officer – Eligibility List (Grade 4)**  
**Teamsters Non-Licensed Bargaining Unit**  
**Wage Range \$20.80 - \$28.59**  
**Starting Wage \$22.00, plus benefits**

Aitkin County is accepting applications for a FT Correctional Officer to maintain jail security by supervising inmates in accordance with established policies and procedures.

Requirements: High school diploma or general education degree (GED) required. Prior training or experience in corrections is desirable, but not required. Must have excellent verbal communication skills, ability to hear normal range of radio and speech, and ability to visually observe persons and conditions. Must have ability to work independently, maintain a calm and professional manner at all times, and have the ability to physically restrain inmates if necessary. Must be able to work rotating shifts, including days, nights, weekends, and holidays as assigned.

Must pass a tuberculosis screening and receive a certificate in medication passing and Certificates of Training in CPR, First Aid, and AED within 6 months of hire.

When advertising for vacancies, Aitkin County will state whether a bona fide occupational qualification (BFOQ) exists. For example, a BFOQ may exist related to gender for Correctional Officers to comply with DOC staffing regulations.

Valid Minnesota driver's license required. Employment reference checks, a criminal background check, and pre-employment physical will be performed as part of the pre-employment process.

Additional requirements for Transport Officer special assignment: Must have a minimum of 6 months work experience in the corrections field. Must have considerable knowledge of security procedures and techniques, departmental rules, regulations, policies and procedures. Must have knowledge of self-defense techniques, restraint application, escape, radio communication and emergency procedures.

Additional requirements for STS Crew Leader special assignment: Must have a minimum of 3 years work experience in the corrections field. Prior experience coordinating STS crews is highly preferred including some knowledge and understanding of the criminal justice system, and prior experience using a variety of hand and power tools, supplies, and equipment, and considerable technical knowledge of construction, forestry, maintenance, grounds keeping, environmental cleanup and wildlife preservation. Must have knowledge of chainsaw safety and considerable experience in cutting firewood with a chainsaw. (The STS Crew cuts numerous cords of firewood per year for Long Lake Conservation Center, a county-owned conservation and environmental education center.)

Applications are available at [www.co.aitkin.mn.us](http://www.co.aitkin.mn.us) . Inquire about our Benefits and Public Service Loan Forgiveness Program. All questions are welcome 218-927-7306 or [hr@co.aitkin.mn.us](mailto:hr@co.aitkin.mn.us). Open Until Filled. EOE.



*Apply Here*