Pine Technical &
Community College
A MEMBER OF MINNESOTA STATE

Concurrent Enrollment Student Registration

2024-2025

Step 1: Go to www.pine.edu and hover over the "Current Students" menu on the top tool bar.

Step 2: Select "ESERVICES" from the drop down menu under "Current Students"

Step 3: Login to eServices using your StarID and password.
Star ID: zz1234zz (2 letters, 4 numbers, 2 letters)

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**Pine Technical and
Community College**

900 Fourth St. SE
Pine City, MN 55063
USA

Phone:
320-629-5100

Toll-free:
800-521-7463

Telecommunications Device for the
Deaf:
320-629-1030

Fax:
320-629-5101

MINNESOTA STATE

Please login to continue.

The '*' indicates a required field.

* StarID: xw6648iv   Need Login Help?   Need an ID? Sign Up Now.

* Password: •••••••••

Institution: Pine Technical and Community College

Display Name: ☐ Display and print your name until next login. To protect
your identity, you may wish to print only at secured
locations.

Login

You must **logout** when finished to ensure that nobody else gains access to your records.

Campus Specific Instructions

Step 4: This is what the your eServices dashboard will look like.
Click "Courses & Registration"

Step 5: Click "Quick Add (Register)"

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Courses and Registration

Search for a Course

Review My Plan

View/Modify Schedule

Quick Add (Register)

Registration Holds

Registration Access Code

Registration Window

Registration Log

Step 6: Enter the Course ID for the class you are currently registering for. Your high school instructor or counselor will provide the correct course ID. Click "Register"

Quick Add

Enter IDs for courses for which you want to register.

*Semester   Fall 2023 (Aug - Dec) ⌄

*Course IDs   242   (e.g. 072123)

Register

Step 7: Confirm course information is correct.
Enter your StarID PASSWORD and click "Register"

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< Review My Plan

Fall 2023

By confirming this registration, whether or not you have applied for or accepted financial aid (grants, loans, scholarships), you are accepting any financial and academic obligations incurred as a result of this transaction. Failure to pay will result in my debt being referred to the State of Minnesota collection agency (Minnesota Department of Revenue, Collection Division) or a private collection agency. If this happens, I agree to reimburse the fees of any collection agency, which may be based on a percentage at a maximum of 40% of the debt, and all costs and expenses, including reasonable attorney's fees, incurred in such collection efforts.

I also authorize the college or university, and their respective agents and contractors to contact me regarding my debt request, including repayment of my debt, at the current or any future number that I provide for my cellular phone or other wireless device using automated telephone dialing equipment or artificial or pre-recorded voice or text messages.

If you are degree seeking and want more information about graduation requirements, visit your college or university's web site.

Enter your StarID password and register: ·········· [✓ Register]

ID #	Subj	#	Sec	Title	Dates	Days	Time	Cr/Hr	Grade Method	Instructor	Delivery Method	Loc
000242	COMM	1100	70	Introduction to Communication	08/29 - 01/12 08/29 - 01/12	M T Th	9:45am - 10:20am 10:29am - 12:20pm	3.0	Normal	Johnson, Laura ✉ Darg, Philip ✉ Johnson, Laura ✉ Darg, Philip ✉	On Campus	📍

You have chosen to register for the courses listed above. **Please check with your academic advisor** to ensure selected courses apply toward graduation. If you have not been admitted to Pine Technical and Community College, please keep in mind that not all courses may transfer or apply to another institution.

Step 8: "==Registration Successful==" note if the registration was processed.

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Registration Results for Pine Technical and Community College, Fall 2023:

Credit Courses

Registration Successful

ID #	Subj	#	Sec	Title	Dates	Days	Time	Crds	Grade Method	Instructor	Delivery Method	Loc
000242	COMM	1100	70	Introduction to Communication	08/29 - 01/12 08/29 - 01/12	M T Th	9:45am - 10:20am 10:29am - 12:20pm	3.0	Normal	Johnson, Laura ✉ Darg, Philip ✉ Johnson, Laura ✉ Darg, Philip ✉	On Campus	📍

View/Modify Schedule

Visit Bills and Payment to arrange payment.

Possible Error Messages: "Registration Failed" note if the registration was NOT processed.

- *Prerequisite(s) have not been met – you do not have a qualifying GPA on file. 2.6 GPA needed for COMM and POLS*
  - *2.8 GPA needed for MATH 1256*
- *Course is restricted to students with a SPHS cohort – your record needs to be updated.*
- *Credit maximum – students are allowed to register for up to 18 credits total across all Minnesota State schools. If your credit limit exceeds 18, you will need special permission to register.*

*Contact PTCC if any of these errors occur.

Credit Courses

Registration Failed

ID #	Subj	#	Sec	Title	Dates	Days	Time	Crds	Grade Method	Instructor	Delivery Method	Loc
000242	COMM	1100	70	Introduction to Communication	08/29 - 01/12 08/29 - 01/12	M T Th	9:45am - 10:20am 10:29am - 12:20pm	3.0	Normal	Johnson, Laura ✉ Darg, Philip ✉ Johnson, Laura ✉ Darg, Philip ✉	On Campus	📍

❌ Prerequisites have not been met.

View/Modify Schedule

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Step 9: View your schedule to confirm it is correct. Click "View/Modify Schedule."

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Student e-services

Dashboard

Home

Account Management

Courses & Registration

 Search for a Course

 Review My Plan

 View/Modify Schedule

 Quick Add (Register)

 Registration Holds

 Registration Access Code

 Registration Window

 Registration Log

Academic Records

Financial Aid

Bills and Payment

Courses and Registration

Search for a Course

Review My Plan

View/Modify Schedule

Quick Add (Register)

Registration Holds

Registration Access Code

Registration Window

Registration Log

Your **REGISTRATION** may be **CANCELLED** if payment requirements have not been met by the published due date. Please go to your college or university website at http://www.pine.edu/financial-aid/ for more information about your financial obligations. You will become obligated for all unpaid balances relating to courses for which you have registered **AT ANY MINNESOTA STATE COLLEGE OR UNIVERSITY** (even if you are not actually attending the classes at that school) unless you drop/withdraw from **ALL** your classes within the withdrawal period defined in Board Policy 5.12. You will be **BILLED** for any unpaid balances unless you take these actions. Read summary of related Board policy.

International Students: full-time enrollment is required for you to maintain your F-1 immigration status. Failure to enroll full-time may affect your ability to remain in the United States.

Step 10: Confirm your schedule is accurate.

Student ID 15712121 | Logout

View / Modify Schedule

Advisor: None
Major: None

Fall 2023

Registered ✓   Printable Schedule

	ID #	Subj	#	Sec	Title	Dates	Days	Time	Building/ Room	Instructor	Cr/Hr	Grade Method	Last Dates to Drop/ Withdraw	Loc
⊗ ✎	000242	COMM	1100	70	Introduction to Communication	8/29/2023 - 1/12/2024	M	9:45am - 10:20am		Johnson, Laura ✉ Darg, Philip ✉	3.0	Normal	⏰	📍
						8/29/2023 - 1/12/2024	T Th	10:29am - 12:20pm	Spectrum High School ARR	Johnson, Laura ✉ Darg, Philip ✉				

NOTE: Room locations and instructor assignments may be subject to change. You are advised to check your class schedule for changes just prior to the start of the term.

Days
M=Monday; T=Tuesday; W=Wednesday; Th=Thursday; F=Friday; Sa=Saturday; Su=Sunday

If you move your mouse over the icons above, hover text will display that explains what the icon is for.

Legend: