

Pine Technical and Community College Policy and Procedure

1.PTCC.8 Fire /Tornado Emergencies and Drills

Chapter: 1 – College Organization and Administration

Date: 2/22/2010

Part 1: Purpose

To set a process and minimal timelines for fire and tornado emergencies and for drills to prepare college personnel and students for such emergencies

Part 2: Policy

Pine Technical and Community College will ensure that all personnel are safe during emergency situations created by fires or tornados. An orderly process for addressing such emergencies will protect people in the building.

To that end, Pine Technical and Community College will perform two (2) fire drills per year, and one (1) tornado drill each spring. Each drill will approximate the procedure established below.

Both the response to emergencies and the drills will be coordinated by the President or his designee and the Physical Plant Supervisor.

Individuals from the managers' group will be assigned monitor duties to ensure that emergency and drill procedures are followed throughout the building.

Part 3: Additional Instructions:

The process for fire and tornado drills will be outlined in Operating Instruction 5.24 OI: Emergency Action Plans for Fire and Tornado

Related Documents:

[Board Policy 5.24 Safety and Security Compliance](#)

PTCC OI 5.24 OI: Emergency Action Plans for Fire and Tornado

Adoption: 01/11/1999

Last Reviewed: 02/22/2010

Next Review Date: 02/01/2015



Cabinet Approved: 02/22/2010

Custodian of Policy: Vice President of Administration

Policy History:

Date and Subject of Amendments:

08/27/2001

08/16/2004

07/01/2008

02/22/2010