

Phlebotomist / Lab Assistant



Pine Technical &
Community College
Community Job Board

COMPANY NAME

Welia Health. Pine City MN / Mora MN

DESCRIPTION

- Follows laboratory procedures for specimen collection, handling, ordering and processing.
- Demonstrates organization values in daily work. Interacts with all patients, visitors, providers and organization staff in a courteous, respectful and professional manner.
- Centrifuges blood and otherwise processes lab specimens as needed for the tests ordered.
- Performs EKGs, urine drug screen collections, and paternity specimen collections.
- Sets up urine cultures on appropriate media.
- Performs computer duties including order entry, specimen receiving, report routing, and others as needed.
- Stocks, cleans and maintains laboratory equipment, supplies, and laboratory.
- Performs related clerical duties including recording on logs, labeling tubes, answering the telephone, scheduling patients and/or procedures, and faxing/calling reports.
- Considers age related factors in care, education, and evaluation of patients ranging from neonates, pediatrics, adolescents, adults and geriatrics. Applies knowledge of age-related factors appropriately in accordance with professional standards and departmental policies and procedures.
- Supports the policies and procedures of the organization and the standards of the Joint Commission and Laboratory Accrediting agency as required for full accreditation.

QUALIFICATIONS

- Phlebotomy certification and/or equivalent experience and knowledge preferred.

CONTACT INFORMATION

HR@Welia.org

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