

NASS Kitchen Assistant (Part Time)



Pine Technical & Community College
Community Job Board

COMPANY NAME

Mille Lacs Band of Ojibwe , Onamia, MN

DESCRIPTION

The NASS Kitchen Assistant supports daily food service operations at Nay Ah Shing School by assisting with food preparation, cooking, serving meals, cleaning, sanitizing, and maintaining kitchen and dining areas. Responsibilities include preparing food and salad bars, serving meals, washing dishes, monitoring food supplies, maintaining sanitation standards, and ensuring food is prepared, served, and stored according to food safety guidelines. The position also requires keeping records such as meal counts, temperature logs, and production sheets, accommodating special dietary needs, and helping maintain a safe, clean, and organized kitchen environment. The Kitchen Assistant plays an important role in providing students and diners with safe, nutritious meals while following health, safety, and sanitation regulations.

QUALIFICATIONS

- High school diploma or GED preferred; must obtain diploma or GED within one year if not currently held.
- One year of food preparation or cooking experience in a food service establishment, or an equivalent combination of education and experience.
- Ability to lift and handle food, supplies, and equipment weighing up to 50 pounds.
- Ability to read, understand, and follow recipes, procedures, and directions.
- Ability to calculate quantities and adjust recipes for different serving sizes.
- Negative TB test required.
- Experience with and sensitivity to Native American culture.
- Strong attention to sanitation, food safety, and customer service.
- Ability to maintain records, including meal counts, food production sheets, cleaning logs, and temperature charts.
- Ability to work effectively in a team environment and meet diners' needs respectfully and safely.
- Must comply with Mille Lacs Band Drug & Alcohol Policy and Federal Background Check requirements.
- Must pass a background check and pre-employment drug and alcohol screening.
- Must meet all licensing and child safety disclosure requirements for positions involving access to children.

DEADLINE: 7/7/2026

CONTACT INFORMATION

Mille Lacs Band of Ojibwe HR Generalist
hr@millelacsband.com

APPLY THROUGH EMAIL